

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
April 29, 2008

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for April 29, 2008. Mr. Pagenhardt noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of April 22, 2008 and Executive Session of April 22, 2008 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, executed a Proclamation declaring April as "Occupational Therapy Month in Garrett County".
4. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, executed a Proclamation declaring May as "Asthma Awareness Month".
5. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, executed a Proclamation declaring the first week in May as "Youth Week".
6. The Board of County Commissioners conducted the monthly department head staff meeting. In attendance were representatives from the following departments, agencies, and offices:

- a) Board of Election Supervisors
- b) Chamber of Commerce
- c) Health Department
- d) County Roads Department
- e) Community Action Committee
- f) Department of Social Services
- g) Office of the State's Attorney
- h) Ruth Enlow Library
- i) Department of Economic Development
- j) Board of Education
- k) Department of Financial Services
- l) Department of Public Safety and Emergency Management
- m) Dove Center
- n) Department of Planning and Land Development
- o) Department of General Services

7. The Board of County Commissioners conducted a Public Hearing to receive commentary on a proposal to amend the Mobile Home and Campground Tax Ordinance. The amended Ordinance would set the tax structure for mobile home parks and campgrounds and would also amend the mobile home park calculation of the tax which is currently based on gross receipts for the actual cost paid to rent a space/pad. There was no public commentary on the amendments to the Ordinance. The Board, on a motion by Commissioner Gregg, which was seconded and carried by Commissioner Holliday, closed the public hearing and approved all amendments with an effective date of July 1, 2008. Chairman Glotfelty abstained from the vote.

8. The Board of County Commissioners conducted a Public Hearing for Maryland Agricultural Land Preservation District Applications. The Department of Planning and Land Development requested approval of the Board of County Commissioners for the following Maryland Agricultural Land Preservation District Applications. The AgLand Advisory Board approved all applications noting that all criteria had been met and therefore recommended approval of all applications. In addition, the Planning Commission reviewed and indicated that all applications were consistent with the Comprehensive Plan and therefore recommended the approval of all applications by the Board of County Commissioners.

- a) Wendell and Ruth Beitzel (BC-104, 83.00 acres). Approved by the Board of County Commissioners. On a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty approved the application as presented.
- b) Ernest and Carolyn Ganoe (PC-105, 51.36 acres). Approved by the Board of County Commissioners. On a motion by Commissioner Holliday, which

was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty approved the application as presented.

- c) Doug and Bonnie Klotz (BC-106, 84.30 acres). Approved by the Board of County Commissioners. On a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty approved the application as presented.
 - d) Chris and Clara Fitzwater (DC-107, 155.79 acres). Approved by the Board of County Commissioners. On a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty approved the application as presented
 - e) Leroy and Norman Bolding (SY-108, 158.00 acres) Approved by the Board of County Commissioners. On a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty approved the application as presented.
 - f) Daymond and Lori Schmuck (BC-109, 100.76 acres). Approved by the Board of County Commissioners. On a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty approved the application as presented.
9. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, authorized Chairman Glotfelty and Mr. Pagenhardt to execute the Rural Legacy Grant Agreement – Sponsor: Local Government between the State of Maryland, acting through the Rural Legacy Board and the Board of County Commissioners.
10. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for April 22, 2008 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board met with Mr. Pagenhardt and Bradley Frantz, Director, Department of Public Safety and Emergency Management to discuss personnel matters. Appropriate action was taken based on a review and recommendation by Mr. Pagenhardt and Mr. Frantz.
11. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss legislative and economic development matters. The same motion adjourned the Executive Session.
12. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners; Sheriff Gary Berkebile; Gary Mullich, Director, Department of General Services; Jerry Bell, Project Engineer, Department of General Services; Captain Cynthia Smith, Detention Center Administrator, Wendy Yoder, Director, Department of Financial Services; and Mr. Pagenhardt discussed the Public Works Facility site to be taken under consideration as the location of the new Detention Center. The Board will continue to evaluate all options related to a possible relocation to include an appraisal of the Roads Department and Public Works sites with construction on hold until Fiscal Year 2011 as specified in the Capital Improvement Plan.
3. The Board of County Commissioners, Mr. Pagenhardt, and Ms. Yoder reviewed a letter from James Raley, President, Garrett County Board of Education relative to notification of preliminary Fiscal Year 2009 Budget appropriation. The Board of County Commissioners had provided the Board of Education with a total appropriation that was \$166,653 less than requested funding. The Board determined to not change the appropriated amount and will also, prior to final budget adoption, consider a reduction greater than \$166,653 based on expenditure priorities established by the Board of Education.
4. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion adjourned the Executive Session.
5. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, authorized Chairman Glotfelty and Mr. Pagenhardt to execute a Grant of Easement and Utility Agreement between the Board of County Commissioners and Gary Ruddell, LLC.
6. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, appointed Ellen Fritz to the Garrett County Commissioner for Women. Terms of this appointment will be outlined in an official letter of appointment to Ms. Fritz under that signature of Chairman Glotfelty.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date