

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**OCTOBER 17, 2006**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*  
*Commissioner David C. Beard*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one addition and one deletion to the Public Agenda for October 17, 2006. The Purchasing Department will present a recommendation of bid award for the Construction of ClosetMaid Access Road project and the session requested by Kathy Schrock to update the Board on the homeless shelter will be rescheduled.
2. Minutes of the Public Meeting of October 10, 2006 were read, amended, and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, executed a Proclamation designating the week of October 22 – 28, 2006 as “Red Ribbon Week”.
4. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, executed a Proclamation designating the month of October 2006 as “Physical Therapy Month”.
5. Wendy Yoder, Director, Department of Financial Services and staff briefed the Board of County Commissioners on the following matters:
  - a) Update on real property tax revenue year to date.
  - b) Update on Chesapeake Bay Restoration Fee revenue/collection year to date.
  - c) Update on Fiscal Year 2006 Audit with a preliminary audit to be presented to Ms. Yoder the week of October 23. An extension by the

County may be required due to a delay in finalizing the audit for Garrett College.

- d) Update on past due business personal tax accounts.
  - e) Other departmental matters.
6. Chairman Gregg and Mr. Pagenhardt presented the following issues related to safety on County roads.
- a) Speed limit on Accident Bittering Road from the Accident Elementary School is increased to 40 miles per hour. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg agreed to present this recommendation to the Traffic Advisory Committee.
  - b) Notice that Mr. Pagenhardt will prepare and send a press release outlining the revised County Code regarding emergency Snow Routes. The justification for this matter was past difficulty Roads Department staff have encountered in plowing various roads primarily in the Deep Creek Lake area. Commissioner Holliday suggested that notice also be provided to rental agencies.
7. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on the following matters:
- a) Review for approval of an Agricultural land Preservation local matching program for the purchase of agricultural land easements for Fiscal Year 2007. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this request.
  - b) Update on Rural Legacy Program.
  - c) Update on zoning matters.
  - d) Update on planning issues and past meetings of Planning Commission. A preliminary draft housing unit projection report was presented to the Board.
  - e) Building permit activity fiscal year to date.
  - f) Review of affordable housing and sub committee created on this subject by the Development Corporation.
  - g) Other departmental matters
8. The Board of County Commissioners conducted a Public Hearing to receive public commentary on a petition from the Garrett County Department of General Services to open a public roadway, to be known as Corporate Ridge Drive (Keyser's Ridge Business Park). A letter from Total Biz Fulfillment (Gary Ruddell, President) opposing the name of the road because of the similarity to Corporate Drive in the Northern Garrett Industrial Park was read into the record. Gary Mullich, Director, Department of General Services commented that the road has been built to all

County Roads Department specifications. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, closed the public hearing and decided to hold the record open for one (1) week to evaluate a different name for said road.

9. Mr. Mullich presented Program Open Space Mutual Use Agreements for the Crellin Community Ball Park, Dennett Road Elementary School, and Accident Elementary School. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved the execution of this Agreement and authorized Chairman Gregg and Mr. Pagenhardt to sign on behalf of the Board.
10. The Purchasing Department presented a recommendation of bid award for Construction of ClosetMaid Access Road (Contract No. GA369ZM1). The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous Chairman Gregg, approved an award to Carl Belt, Incorporated for \$498,350.85.
11. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

### ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed the following persons to the Garrett County Local Emergency Planning Committee for a two-year term.

<u>Member</u>	<u>Alternate</u>	<u>Agency</u>
Richard DeWitt	Alicia Helbig	Department of Social Services
Duane Yoder	John Hill	Community Action Committee
Jamie Rodeheaver	Stephen Dyche	Fire and Rescue Association
William Ewing	Wendell Teets	Board of Education
Linda Lindsey	Jeffrey Broadwater	Department of Public Utilities
Jeffrey Hinebaugh	Gary Brack	Garrett County Memorial Hospital
Roger Bennett	none	MD Emergency Management Agency
Robert Fisher	Anthony Crawford	State Highway Administration
Fred Polce	Ronald O'Brien	Roads Department
Richard Narron	Steven Vincent	Maryland State Police
Gary Berkebile	Robert Corley	Sheriff's Department
Rodney Glotfelty	Craig Umbel	Health Department

David Ramsey	none	MD Emergency Medical Services
Virginia Smith	none	Dept. of Emergency Management
Bradley Frantz	Phillip Rook	Dept. of Emergency Management
Edward McLellan	none	Emergency Medical Services Board
Ernest Gregg	none	Board of County Commissioners

3. Mr. Pagenhardt presented the Board of County Commissioners with a personnel recommendation to promote Linda Lindsey to the position of Director, Department of Public Utilities. Ms. Lindsey has served in the capacity of interim director since March of 2006. The Board, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, approved this recommendation. Mr. Pagenhardt will prepare an official letter to Ms. Lindsey outlining the conditions of this personnel action.
  
4. Mr. Pagenhardt presented the Board of County Commissioners with recommendations of employment appointment for Clifford Moon, Chris Crabtree, and Matthew Fritz to the position of laborer with the County Roads Department. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved these recommendations. Official letters of appointment will be sent to Mr. Moon, Mr. Crabtree and Mr. Fritz listing all terms and conditions of employment.
  
5. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, agreed to provide funding to the Town of Loch Lynn Heights in lieu of a tax differential setoff for an amount not to exceed \$43,560 for the paving of Roanoke Avenue. A condition of this appropriation is that funding be considered for a five (5) year period for Fiscal Years 2005, 2006, 2007, 2008, and 2009. A prior determination of the Board conveyed to the Town was for Fiscal Years 2008, 2009, 2010, 2011, and 2012.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date