

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**MAY 6, 2003**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one (1) addition to the public agenda for May 6, 2003. The Board of County Commissioners would add the proclamation for "Senior Citizens Week" to the agenda.
2. Minutes of the Public Meeting of April 29, 2003 and Administrative Session for May 1, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, issued a proclamation designating May 10 to 17, 2003 as "National Tourism Week".
4. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, issued a proclamation designating April 7 to May 3, 2003 as "National Volunteer Week".
5. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, issued a proclamation designating May 11 to 17, 2003 as "Senior Citizen Week".
6. Gary Mullich, Director, Department of General Services reviewed a number of issues with the Board of County Commissioners to include the following:
  - An update on the informational hearing conducted on May 1 pertaining to the Garrett County Airport land use regulations.
  - Construction status of the Grantsville Area Roads Department garage.
  - Relocation of Board of Election Supervisors.

- Various issues related to the operations of the Solid Waste and Recycling Division.
  - Recommendation to offer archived County records to the Garrett County Historical Society and to declare these documents excess property.
  - Solid Waste Master Plan status and input into this project by the Solid Waste Advisory Committee.
  - Transfer of communications equipment located on Court House.
7. The Board of County Commissioners reviewed the request from the Garrett County Electrical – Mechanical Association to adopt an ordinance that would form a licensing board in Garrett County. Approximately twenty-five electricians and contractors were in attendance for this session. The Board decided to request that the Department of Planning and Zoning begin the process of developing a draft ordinance that would outline points to be considered. The Association, Department, and Board of County Commissioners will continue to review this significant matter.
  8. County Health Officer Rodney Glotfelty briefed the Board of County Commissioners on Community and Family Health issues. Robert Stephens, Director of this division of the Health Department to include WIC, Healthy Families, Dental, and Health Education and Outreach made a presentation.
  9. The Board of County Commissioners approved a recommendation of bid award for motor oil (bid #03-0422) to American AGIP Company, Inc. and Tri County Petroleum, Inc. on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg. Also, certain bid prices were rejected as outlined in memorandum to the Board from the Procurement Office.
  10. The Board of County Commissioners approved a recommendation of bid award for filters (bid #03-0422F) to Lakeview Auto Parts on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg.
  11. The Board of County Commissioners approved a recommendation of bid award for chains and augers (bid #03-0422CA) to Chemung Supply Corp. on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg.

### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a letter from Mr. Glotfelty requesting that the Health Department retain Home Health funds from a reconciliation of prior fiscal years. Mr. Glotfelty stated in his request that the Department may possibly be facing significant funding shortfalls in Home Health revenues for the next two fiscal years due to a reduction in Medicare reimbursements. Mr. Pagenhardt recommended that this funding be directed as recommended. The Board concurred with this action.

2. The Board of County Commissioners, in furtherance of budget deliberations for Fiscal Year 2004, discussed the future funding of the proposed Detention Center. Commissioner Holliday entered a motion to designate \$3,000,000 from the undesignated/unreserved fund balance for this capital project. The motion was seconded by Commissioner Beard and made unanimous by Chairman Gregg. The Department of Financial Services will be responsible for the investment direction of these funds.
3. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved a recommendation from the Department of Financial Services to use McKennon, Shelton, and Henn to serve as bond counsel for ongoing and future public utilities financing matters.
4. A request to carryover funds in Fiscal Year 2003 for the construction of the Grantsville Branch of the Ruth Enlow Library of Garrett County was reviewed. The total funding will not be expended this fiscal period and a carryover will be required to complete the project. The carryover request was approved at the recommendation of Mr. Pagenhardt and Department of Financial Services staff.
5. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Adam Miller to part-time summer employment as a flagger with the Garrett County Road Department. Mr. Miller will replace the appointment of Pamela Eyler who did not accept the offer of employment. An official letter of appointment will be sent to Mr. Miller from the Human Resources Office.
6. The remainder of the day was spent in administrative session.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date