

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
March 4, 2019

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

Executive Assistant Carol A. Riley-Alexander

ADMINISTRATIVE SESSION

The Administrative Session was opened at 3:05 P.M.

1. **US Census Committee** – The Board of County Commissioners discussed the upcoming US Census and the need to appoint a Complete Count Census Committee. This Committee would be responsible for coordinating the census locally. The Board of County Commissioners officially appointed Thomas Vose to Chair this Committee, Mr. Vose will be responsible for organizing the committee.
2. **2019 Legislative Requests** – The Board of County Commissioners briefly discussed the Animal Shelter Bond. This discussion was tabled due to the absence of County Administrator Kevin Null.
3. **NextGen** – The Board of County Commissioners briefly discussed the projected costs associated with the NextGen 911 Upgrade with a cost of over \$900,000. This amount is larger than previously estimated and will need to be included in the Fiscal Year 2020 Budget.
4. **Appointments - Tri County Council for Western Maryland (TCCWMD)** - The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, reappointed the following individuals to the TCCWMD and TCCWMD Revolving Loan Fund Committee (RFL) with terms ending in December 2022:

TCCWMD Committee:

Spencer Schlosnagle	Garrett County Municipality
Jay Moyer	Garrett County Municipality
Merlin Beitzel	Garrett County At-Large
Jonathan Kessler	Garrett County At-Large

TCCWMD – RFL Committee:

Tracey Bemiller, BB&T Bank – Representing commercial lending sector
Jeffrey McCauley, Clear Mountain Bank – Representing commercial lending sector
Beverly Sines, First United Bank – Representing commercial lending sector
Julie Yoder, Garrett College – Designee – Garrett County Commissioners

Official letters of will be sent to each appointee under the signature of Chairman Edwards outlining the terms of appointment.

5. **Garrett County Board of Education Fiscal Year 2020 Budget Presentation.** Due to a conflict in the Board of County Commissioners schedule, the Garrett County Board of Education will be asked to present its budget during a meeting in April 2019.
6. Ms. Riley-Alexander reviewed a number of administrative and scheduling items with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Commissioner Tichnell

PUBLIC SESSION

1. Chairman Edwards indicated there was one addition and no deletion to the Public Meeting Agenda - Resolution 2019 – 3 C. Palmer Die Casting, Inc. – request to forgive indebtedness. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the amended Public Meeting Agenda for March 4, 2019.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of February 19, 2019.
3. Chairman Edwards made a brief statement explaining that County Administrator Kevin Null’s absence is due to the death of his son-in-law, who passed away very unexpectedly. The Board of County Commissioners wished him and his family the best.

4. 2018 Garrett County Tax Sale Date & Time – Resolution 2019 - 2

In accordance with the Annotated Code of Maryland - Tax Property - § 14-808, the Board of Garrett County Commissioners set the date and time of the County tax sale to be held on Friday, May 17, 2019 at 10:00 a.m. to be held in the Garrett County Commissioners Public Meeting Room – 203 South Fourth Street – Room 209 – Courthouse – Oakland, Maryland 21550.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adopted Resolution # 2019-2.

5. The Garrett County Purchasing Department presented the following recommendation:

Bid #19-0221 – Purchase and Installation of Carpet – Garrett County Health Center

Two (2) Bids were received for this Bid: Success Floor Covering, LLC (\$46,704.30), and Warriors Construction Group (\$78,571.00).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Department of Facilities & Maintenance, the Garrett County Purchasing Department recommended awarding the Bid to Success Floor Covering, LLC for \$46,704.30.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Bid Award as recommended.

6. C. Palmer Die Casting, Inc. – Resolution 2019 - 3

C. Palmer Die Casting, Inc. approached the Board of County Commissioners to request forgiveness on a loan with a remaining balance of \$160,972 which would enable the company to invest in expansion of the facilities and purchase new equipment. Commissioner Hinebaugh gave a brief overview on the history of C. Palmer Die Casting, Inc. and the contributions the company has made to Garrett County. (Information Sheet is Attached).

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards approved Resolution 2019 – 3 to waive the balance of \$160,972.

7. PUBLIC COMMENTARY:

- Question on opinion of the Board of County Commissioners thoughts on this year’s legislative session in Annapolis. Commissioner Hinebaugh, as the County representative and member of the Maryland Association of Counties, gave a brief overview of a number of current Bills being heard and the importance of having a County representative attend these hearings.

8. The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Tuesday, March 19, 2019 at 4:00 p.m. at the Garrett County Courthouse.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:16 P.M.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners

C. PALMER DIE CASTING INC.
Information Sheet

- Lease purchase agreement with County for purchase of a facility at the Southern Garrett Industrial Park in 2000.
- Purchase price: \$675,000
- Interest Rate: 7%
- Monthly Payment: \$5,233.27
- Payments made to date: 206
- Total Paid: \$1,078,054
- **Current Balance: \$160,972**
- Net “profit” to County: \$403,054
- Real Estate Taxes Paid: Approximately \$12,000/year – total of approximately \$216,000 since 2000
- 2018 Payroll: Approximately \$1,300,000, total of approximately \$20 million since 2000.
- Average employment for 2018: 40