

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**October 5, 2015**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**CALL TO ORDER OF PUBLIC SESSION at 4:00 PM**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting agenda. Mr. Null indicated three (3) additions to the Public Meeting Agenda for October 5, 2015: 1) Contract Extension for Aviation Gasoline and Aviation Turbine Fuel; 2) Contract Extension for Banking Services (Susquehanna/BB & T Bank); and 3) Award of a contract for the sale of standing timber on 4.4 acres of County owned land adjacent to the Oakland Roads Garage (Glotfelty Lumber Company). The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for October 5, 2015.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public and Executive Meeting Minutes September 15, 2015.
3. The Board of County Commissioners issued Proclamations in recognition of National 4-H Week, October 4-10, 2015 and Domestic Violence Awareness Month, October 2015.
4. The Garrett County Health Planning Council nominated Ms. Nicole Christian to fill the vacant consumer position when Ms. Ann Sherrard resigned. The Board of County Commissioners, on a motion by Commission Hinebaugh, which was seconded by Commissioner Tichnell and made unanimous by Chairman Edwards, approved the appointment of Ms. Christian to the Garrett County Health Planning Council. An official letter will be sent to Ms. Christian under the signature of Chairman Edwards outlining the terms of appointment.
5. Garrett County's Most Beautiful Person Award Ceremony. Jim Shaffer conducted the 29<sup>th</sup> Annual Garrett County's Most Beautiful Person Award Ceremony. Those nominated for the award were: Naomi DeWitt, Stewart Holt, Chuck Trautwein, Mary Ellen Nasif, Robert Boal, Michael and Mercedes Pellet and Burton Lytle. Mr. Chuck Trautwein was recognized as being selected as the 2015 Garrett County's Most Beautiful Person. Senator Edwards and Delegate Beitzel presented Proclamations from the Maryland State Legislature.

6. Maryland Association of Counties - Association President Ike Leggett, County Executive of Montgomery County and Executive Director Michael Sanderson provided an update on the upcoming legislative session.
7. Garrett County Purchasing Department
  - Request for Proposals – Presentation by CBIZ on the Garrett County Employees Health Care Plan Medicate Supplement & Part D Coverage - Three (3) bids received in response to the Request for Proposal. The Purchasing Department is recommending that the contract be awarded to United Health Care. The Board of County Commissioners, on a motion by Commission Hinebaugh, which was seconded by Commissioner Tichnell and made unanimous by Chairman Edwards, approved accepting the proposal from United Health Care, as recommended by the Purchasing Department.
  - Contract Extensions
    1. Banking Services-Susquehanna/BB & T Bank. The Purchasing Department is recommending a three (3) year extension of the current banking services contract with Susquehanna Banks/BB&T under the same terms and conditions. The Board of County Commissioners, on a motion by Commission Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the contract extension.
    2. Aviation Gasoline and Aviation Turbine Fuel. The Purchasing Department is recommending a one (1) year extension of the current fuel suppliers, Arrow Energy, Inc. for aviation gasoline and Epic Aviation for aviation turbine fuel, under the same terms and conditions. The Board of County Commissioners, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the contract extensions.
  - Bid Awards:
    1. Standing Timber Sale - The Purchasing Department is recommending the sale of approximately 4.4 acres of standing timber located adjacent to the Oakland Garage, 375 Francis Sanders Drive for \$3,850.00. This timber has been classified as surplus property.  
  
The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the sale of the standing timber to Glotfely Lumber Company, as recommended by the Purchasing Department.
    2. Western Conveyance System 16" Pressure Sewer and 8" Water Main. The Purchasing Department is recommending awarding the following:
      - a. Section I - Water & Sewer to Carl Belt, Inc. in the amount of \$3,345,897.
      - b. Section II - Water & Sewer to D & M Contracting, Inc. in the amount of \$3,029,931.
      - c. Section III - Sewer Only, to Mendon Pipeline, Inc., in the amount of \$949,879.  
The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, rejected the bids for total construction package and approved the award of the three (3) separate contracts, as recommended by the Purchasing Department. Total Project Cost - \$7,325,707.

3. Contract Snow Removal Services - The Purchasing Department is recommending that contract snow removal contracts be awarded to the following contractors:
  - a. R.C. Newman, LLC.
  - b. Winters General Contractor, Inc.
  - c. DBK Snow Removal
  - d. George's Creek Stone & Gravel
  - e. Here to Help

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, rejected the bids for Locations 1 and 2 (County Roads will be responsible for snow removal) and approved the award of the five (5) contracts, as recommended by the Purchasing Department.

4. Winter Abrasives and Road Salt

The Purchasing Department is recommending that contracts for Winter Abrasives and Road Salt be awarded to the following vendors:

  - a. George's Creek Stone and Gravel
  - b. Keystone Lime Company, Inc.
  - c. Maryland Minerals, Inc.
  - d. Fairfax Concrete Products
  - e. Allegany Aggregates
  - f. Cargill, Inc.
  - g. American Rock Salt Co.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the award of the contracts as recommended by the Purchasing Department.

8. Public Commentary - Questions to the Board of County Commissioners on the funding of the Economic Impact study related to fracking. Concerns that the \$75,000 allocated would not be sufficient to conduct this study.
9. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for September 15, 2015 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address Department of Public Works – Utilities Division matters. The same motion ended the Executive Session. There will no public disclosure of these issues.

10. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the public meeting at 5:39PM

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the public meeting at and moved into Executive Session under Section 10-508 of the Maryland Open Meeting Law on this date to discuss Economic Development matters. The same motion ended the Executive Session at 5:55 PM.

**Attest:**

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Kevin G. Null,  
County Administrator

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Date

**By Order of the Board,**

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Paul C. Edwards, Chairman  
Board of County Commissioners