

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
May 6, 2014

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there was one addition and no deletions to the Public Meeting Agenda for May 6, 2014. The work session scheduled for 11:30 AM on this date to discuss budget and other matters will be moved to 1:30. Also noted the Board of County Commissioners would conduct a work session on Friday, May 9, 2014 to discuss the Thousand Acres entrance road design issue and a budget review session for Fiscal Year 2015. Commissioner Raley and Chairman Gatto will attend the 7th Annual Garrett County Centenarians Recognition Luncheon at Noon. The Board, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Agenda for May 6, 2014.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for April 15, 2014, Administrative Session of April 22, 2014, and Administrative Session for April 30, 2014.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting. Chairman Gatto expressed his appreciation to all staff, volunteers, and other persons who assisted with the recent tanker accident in Oakland on April 16, 2014.
4. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, authorized Chairman Gatto and Mr. Pagenhardt to execute a Grant of Collection Line Easement/Easement Agreement and a Memorandum of Easement between the Garrett County Sanitary District, Inc. and Fair Wind Power Partners, LLC. The Board had reviewed these legal documents with representatives from Exelon and at which time the Board was briefed on the Four Mile Ridge Wind Project and the Fair Wind Project.
5. The Garrett County Board of Education presented the Board of County Commissioners with a Fiscal Year 2015 Budget Summary Brief and request for funding. (This document will be placed on the

Garrett County Public School System website). The Board will take this request for funding under advisement as part of the comprehensive budget review and approval process. Attached to these public meeting minutes as **Exhibit 1** is an operating funding model prepared by the County Administrator that documents the funding request and preliminary appropriation commitment the County has made to the Garrett County Public School System and the additional funding request for Fiscal Year 2015. This will also be placed on the County Government website.

*Chairman Gatto announced that the **Public Hearing** scheduled for 9:45 AM on this date will be moved to 10:00 AM due to questions from the Board relative to the Board of Education budget briefing.

6. The Board of County Commissioners conducted a **Public Hearing** to obtain commentary on community development, economic development and housing needs, and to offer citizens the opportunity to hear and review plans for applications which the County proposes to submit to the State of Maryland Department of Housing and Community Development for funding through the Community Development Block Grant Program. Projects proposed for submission are:
 - Housing rehab and homeownership programs
 - The Meadows Senior Housing Renovation Project

Infrastructure development at Keyser's Ridge Business Park was on the *Public Hearing* notice but will not be submitted for consideration because the project will not be ready for development at the time of project funding review and authorization.

The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, closed the *Public Hearing*. It was noted that funding to support both projects will be approved by the Board on May 20, 2014 by execution of an official Resolution.

7. The Department of Community Planning and Development, Garrett College, and Garrett County Memorial Hospital presented a review of Preliminary Project Description for Appalachian Regional Commission funding which is included as **Exhibit 2** of these public meeting minutes. The Board of County Commissioners is required to provide a listing of ranked projects which will then be submitted to Tri County Council for Western Maryland for its determination of which projects will be invited to submit a full application. The Board will take the ranking of these projects under advisement.
8. The Garrett County Health Department presented a departmental update to the Board of County Commissioners. Points of discussion included:
 - Schedule of rabies vaccination clinics for 2014
 - Accreditation certification process status
 - Status of Affordable Health Care Act on local health departments.
 - Information on environmental health review and inspection of resident and commercial wells and groundwater monitoring in the County. Commissioner Crawford asked that the study be shared with the County and State Marcellus Shale Natural Gas Advisory Committees and placed on the Health Department and County Government websites.
 - Review of 2014 Community Health Fair.
 - Other related information.

9. Public Commentary.
10. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
11. The Board attended the 7th Annual Garrett County Centenarians Recognition at the Garrett County Community Action Committee – Mary Browning Senior Center.

ADJOURNMENT OF PUBLIC SESSION

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, re-appointed Ken Collins, Wayne Tiemersma, and Jean Tressler to the Region I EMS Advisory Council. Official letter of appointment will be sent to each appointee under the signature of Chairman Gatto.
3. The Board of County Commissioners reviewed a request for funding assistance from the Southern Middle School Gifted and Talented Group for the establishment of a dog park. The Board will take this matter under advisement and Chairman Gatto will seek additional information on funding prior to a decision.
4. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved a real property tax exemption for Catholic Charities Senior Communities for fiscal tax year 2015.
5. Mr. Pagenhardt and Scott Weeks, Director, Department of Financial Services presented a Draft Fiscal Year 2015 Budget to the Board of County Commissioners. The Board will review and an additional budget review session will be planned for May 9, 2014. A public meeting review session will also be scheduled.
6. The iLEGO #7978 Team requested funding for their expenses to attend the Northern American Open Championship. The Board of County Commissioners agreed to donate \$100 for this event.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date

EXHIBIT 1

GARRETT COUNTY PUBLIC SCHOOL SYSTEM OPERATING FUNDING MODEL			
FISCAL YEAR 2015			
	FISCAL YEAR 2015 - \$2,200,000 Funding Deficit Plan		
Preliminary Plan - Funding of Deficit			Actual Plan - Funding of Deficit
1,000,000	Transfer - Healthcare Trust		1,000,000
500,000	State Loss Limitation		464,103
500,000	County Appropriation		535,897
200,000	GCPSS Cost Reduction		200,000
2,200,000	TOTAL		2,200,000
Fiscal Year 2014			Fiscal Year 2015
25,359,000	GCPSS Appropriation		25,359,000
	Additional Funding		535,897
	Subtotal		25,894,897
842,544	Pension Obligation		1,077,988
26,201,544	TOTAL		26,972,885
26,201,544	Total Appropriation		26,972,885
	Approved Funding Increase 2015		771,341
	Percentage Increase 2015 vs. 2014		2.86%
	Additional Operating Funding - Requested for Fiscal Year 2015	\$ 261,135	
	TOTAL OPERATING APPROPRIATION REQUEST	27,234,020	
	Capital Funding Requested for Fiscal Year 2015	\$ 438,865	
		2015 - \$700,000 additional request	
MAINTENANCE OF EFFORT	Funding at MOE - Fiscal Year 2015	24,501,384	
	Actual Appropriation Less Pension Total	25,894,897	
	Difference - Actual Appropriation vs. MOE	1,393,513	

\$235,444 pension + \$535,897 additional operating funds = \$771,341

\$26,972,885 + \$261,135 = \$27,234,000

Approved funding less pension is \$1,393,513 above the MOE - See MOE Calculation Report

EXHIBIT 2

**Appalachian Regional Commission (ARC)
Listing of Preliminary Project Descriptions (PPD) and
Opportunity for Project Presentation at the
Board of County Commissioners Public Meeting
May 6, 2014**

In February there was a solicitation for one-page Preliminary Project Descriptions (PPDs) for funding from the Appalachian Regional Commission (ARC) with a local submission deadline of April 11, 2014.

Listed alphabetically were the Preliminary Project Descriptions received:

Project Title	Applicant	Brief Description	ARC Funding Request	Required 1:1 Match Funding	Project Total	Contact Information
Allied Health Program Expansion at the Career Technology Training Center (CTTC)	Garrett College	Creation of an Allied Health laboratory at the CTTC to facilitate training in the areas of Emergency Medical Services, Certified Nursing Assistant, Phlebotomy, Health Informatics, and other short-term trainings to be offered on a cyclical basis or on demand.	\$110,000	\$110,000	\$220,000	Julie Yoder 301-387-3101
Grantsville Grows Greener Strategic Planning for an "Agricultural Village"	Town of Grantsville	Hire a consultant to develop a strategic plan for what is being called the "Agriculture Village", to include feasibility, facility location planning, streetscape planning, traffic/freight planning, recruiting potential complementary businesses, etc.	\$25,000	\$25,000	\$50,000	Mayor Paul Edwards 301-895-3144
Keyser's Ridge Business Park (KRBP) Waste Water Treatment Plant (WWTP)	Board of County Commissioners – Office of Economic Development	Construct a waste water sewage treatment plant (WWTP) for the Keyser's Ridge area to serve both residents and businesses for future development of the Keyser's Ridge Business Park.	\$900,000	\$900,000	\$1,800,000	Cindy Sharon 301-334-1921
Last Mile Wireless Network Broadband – Phase 3	Board of County Commissioners – Office of Economic Development	Continue the design, installation and operations of a wireless network to offer broadband Internet service to as many as 1000 additional residences currently not served by any broadband provider. The system will use the newly released "TV White Space" frequency spectrum that can travel up to 10 miles, and penetrate through buildings, trees, etc.	\$250,000	\$250,000	\$500,000	Frank Shap 301-334-1921

Mountain Laurel Medical Center Grantsville Health Center Connectivity Project	Mountain Laurel Medical Center	Develop the infrastructure for telecommunications between sites in Oakland and Grantsville to support the unified sharing of the electronic health record	\$100,000	\$100,000	\$200,000	Beth Little-Terry 301-533-3300
Telehealth Initiative to Enhance Community Healthcare	Garrett County Memorial Hospital	Purchase four telehealth carts that include the equipment necessary for our physicians to easily communicate via telepresence with other leading physicians throughout the medical community. One of these carts will be designated specifically to the diagnosis and treatment of stroke.	\$62,000	\$62,000	\$124,000	Lara D. Wilson 301-533-4106

No PPDs for Local Access Roads (LAR) were submitted.

In the days subsequent to this public meeting, the Board of County Commissioners will be ranking the aforementioned projects and listing them in the order of priority. The entire listing of locally ranked projects will be submitted to the Tri County Council for Western Maryland (TCCWMD). In August, TCC will select projects to invite to submit a full application for funding. Although the TCCWMD letters of invitation for full applications may list a due date of May 1, 2015, applicants should submit their applications as soon as possible to secure funding early in the federal fiscal year that commences this year on October 1, 2014. The PPDs received by the TCCWMD will become part of the 5-year Comprehensive Economic Development Strategy (CEDS) published on its website at www.wmd.org

TCCWMD is owned by its member governments of Allegany, Garrett and Washington Counties and has provided economic and community development assistance to its partners since its inception in 1971. TCCWMD encourages and facilitates government cooperation by addressing issues of greater than local significance on a regional basis.

TCCWMD also is the conduit for funding from the US Economic Development Administration (EDA). Through strategic investments that foster job creation and attract private investment, EDA makes strategic investments that foster job creation and attract private investment in economically distressed areas of the United States. EDA has ongoing quarterly rounds of funding opportunities. The EDA website is at www.eda.gov

The Appalachian Regional Commission (ARC) is a regional economic development agency that represents a partnership of federal, state, and local government. Established by an act of Congress in 1965, ARC is composed of the governors of the 13 Appalachian states and a federal co-chair, who is appointed by the president. Local participation is provided through multi-county local development districts.

ARC funds projects that address the four goals identified in the Commission's strategic plan:

1. Increase job opportunities and per capita income in Appalachia to reach parity with the nation.
2. Strengthen the capacity of the people of Appalachia to compete in the global economy.
3. Develop and improve Appalachia's infrastructure to make the Region economically competitive.
4. Build the Appalachian Development Highway System to reduce Appalachia's isolation.

ARC project grants are awarded to state and local agencies and governmental entities (such as economic development authorities), local governing boards (such as county councils), and nonprofit organizations.

No projects involving significant construction, except housing projects, may be administered directly by ARC. A federal agency receives the ARC grant and makes payments to the grantee in conformance with the federal agency's program requirements.

The ARC website is at www.arc.gov