

BOARD OF GARRETT COUNTY COMMISSIONERS
ADMINISTRATIVE SESSION
May 14, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

1. The Board of County Commissioners reviewed the \$1,000,000 Adventure Sports Center International (ASCI) Bond of 2013, specifically related to the project work . Purchasing Agent Brian Bowers reviewed the requirements for funding and has questioned the State Bond funding eligibility of the following project components. Wendy Yoder, Director and Scott Weeks, Assistant Director, Department of Financial Services were in attendance for this session.

ASCI Repair-Conveyor Bearings	\$7,000
ASCI Repair-Pump House Paint/Stain	\$2,500
ASCI Repair-Feature C Repair	\$10,000
ASCI Repair-Operations Building Paint/Stain	\$20,000
ASCI Repair-Pumps Refurbishment	<u>\$79,600</u>
Total	\$119,100

Mr. Bowers believes that these project components are ineligible for the reason that the State views them as maintenance items with a life expectancy of less than 15 years. The County will be able to maximize the \$1,000,000 in State Bond funds for eligible project expenditure and fund the additional cost of infrastructure (\$119,100) from the hotel rental tax and line credit. The 2012 ASCI Infrastructure Improvement Plan outlines and includes these capital improvements.

2. The Board of County Commissioners reviewed the final Fiscal Year 2014 Budget. Ms. Yoder and Mr. Weeks were in attendance.
3. Mr. Pagenhardt reviewed a letter from the Mayor and Town Council of Grantsville relative to the Former Grantsville Library which currently houses the Grantsville Museum. This building is owned by the County and leased to the Town with the condition that the property revert to the County in the event that the property were used for anything other than "museum purposes". The Board of County Commissioners decided to schedule a time during the May 21, 2014 Public Meeting to discuss this issue and Mr. Pagenhardt will extend an invitation to the Mayor and Town Council to attend.
4. The Board of County Commissioners reviewed correspondence from Town of Grantsville Mayor Paul Edwards relative to funding assistance and cooperative issues between the Mayor and Town Council and the Board. Upon receipt of this correspondence, Mr. Pagenhardt had asked County departments to submit a financial summary of all funding appropriations and financial assistance from the County to not only the Town of Grantsville but all municipal governments.

The Board read this draft report and determined to request time on the Grantsville Mayor and Town Council meeting in June. The Board will also consider attending the Garrett County Mayor's Association Meeting to review the financial report with all municipal leaders.

5. Mr. Pagenhardt requested that the Board of County Commissioners review a revised Emergency Leave Policy. This draft policy had previously been presented to the Board for their review. No final action of adoption was taken.
6. The Board of County Commissioners reviewed the First Energy Solutions Community Endorsement Program. Charles Junkins, Buyer, Purchasing Department was in attendance for this session. Mr. Junkins completed research on this subject and the Board asked that this matter be taken under advisement for further discussion. (Copy of the Program is on file with the Office of the Board of County Commissioners or the Purchasing Department).
7. The Board of County Commissioners visited with students from Crellin Elementary School who were provided with a tour of the Court House Complex, Sheriff's Department, Circuit Court, and other County Government offices.
8. Mr. Pagenhardt reviewed a number of administrative and managerial issues under his jurisdiction and responsibility.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date