

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**ADMINISTRATIVE SESSION**  
**July 24, 2012**

**IN ATTENDANCE**

**Chairman James M. Raley**

**Commissioner Gregan T. Crawford**

**Commissioner Robert G. Gatto**

R. Lamont Pagenhardt, County Administrator

1. The Board of County Commissioners, on a motion by Commissioner Gatto, which was seconded by Commissioner Crawford, and made unanimous by Chairman Raley, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.
2. The Board approved an allocation of \$500 to the Town of Friendsville for "Friendsville Days 2012".
3. John Nelson, Director and William DeVore, Zoning Administrator briefed the Board of County Commissioners on Program Open Space project requests and available funding for Fiscal Year 2013. Wendy Yoder, Director, Department of Financial Services was also in attendance. Available funding is \$180,141 with requested development funding of \$183,816. (Casselman Valley Soccer Complex will have funding approved to include a deduction of \$3,888 for an upgrade of fencing). The Board approved the allocation of funding to 5 sponsors which are attached to these administrative minutes as Exhibit 1. All sponsors will be notified of the funding approval and instructed that final allocation is based on the application completion process.
4. Commissioner Crawford provided an update on "Deep Creek Lake 2014" – International Canoe Federation Slalom World Championships. Discussion on a number of matters related to Adventure Sports Center International (ASCI) was also undertaken. Ms. Yoder and Michael Logsdon, Interim Executive Director with ASCI were in attendance. ASCI matters included the following:
  - a) Discussion of Deep Creek Lake ruleband water level and water releases. Also, staff was asked to evaluate a long-term water source (well site).
  - b) Planning for 2012 Nationals Race to be held at ASCI.
  - c) Discussion on the Definitive Agreement between ASCI and Wisp/Recreational Industries.
  - d) Mr. Pagenhardt will work with Mr. Logsdon on evaluating a marketing position to assist and advise on publicity and promotion.
  - e) Discussion on continuing camps and other events that have in past years not experienced a profit.
  - f) The Board asked that a site plan be made available to gain a better understanding of future expansions and improvements.
  - g) Commissioner Crawford stressed the fact that ASCI and the Board of County Commissioners sitting as the Board of Directors develop 5 Year Long-Term Goals to

include using the 501(3)(c) to secure grant and fund raising monies. Strategic points and key elements must be identified. Commissioner Crawford also noted that the Board of County Commissioners need to work with the ASCI Advisory Board to make ASCI a destination point and not an add-on venue to other County attractions.

5. Commissioner Gatto noted that he had received questions and comments on the Ad Valorem tax of \$0.06 for Deep Creek Wastewater Sanitary District that was imposed for Fiscal Year 2013. Mr. Pagenhardt explained that no notice was sent to property owners who are included in the District and the tax rate was included in Fiscal Year 2013 Budget as part of the supplemental levy for special taxing areas of the District. The Board expressed their displeasure.
6. Commissioner Gatto asked that the Board of County Commissioners look into the feasibility of the Social Security Administration establishing a satellite or remote site in Garrett County. Mr. Pagenhardt will contact Congressional and Senatorial representatives to see if this can be arranged.
7. Chairman Raley executed a letter to the Maryland Institute for Emergency Services Systems informing Dr. Richard Alcorta, State Emergency Medical Director, that Dr. Richard Perry has been appointed as Jurisdictional Medical Advisor for Garrett County by the Board of County Commissioners.
8. Mr. Pagenhardt reviewed dialog he has had with the Superintendent of Schools on consolidating informational technology responsibilities with the County and Board of Education. The Board was open to this plan and Mr. Pagenhardt will work with County IT staff and Board of Education management on this direction. Mr. Pagenhardt also noted that the former Dennett Road Elementary School is a potential site for an informational technology central department. This option will be pursued.

**Attest:**

**By Order of the Board,**

\_\_\_\_\_  
R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
James M. Raley, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date

Program Open Space Funding Requests for Fiscal Year 2013

Sponsor	Project Name	Project Name, Project Description	Acquisition Funding Requests	Development Funding Requests	Total	POS Funds w/10% Local Match	Contact
1 Garrett County	Casselman Valley Soccer Complex	Install 12ft wide roadway-walk path on west and north sides of complex	\$	\$ 12,775.00	\$	\$ 14,194.30	W. Yoder
	Casselman Valley Soccer Complex	Install 400 ft of under drain adjacent to U12 field	\$	\$ 4,685.00	\$	\$ 5,205.50	W. Yoder
	Casselman Valley Soccer Complex	Extend parking lot to 64 ft wide	\$	\$ 14,850.00	\$	\$ 16,499.84	W. Yoder
	Casselman Valley Soccer Complex	Install 1,550 ft of "Horseail" fence on south and west borders	\$	\$ 12,500.00	\$	\$ 13,883.75	W. Yoder
		Upgrade 1,550 ft of fence to chain link type fence (alternate)	\$	\$ 3,888.00	\$	\$ 4,319.96	W. Yoder
		<b>Casselman Valley Soccer Total</b>			\$ 70,008.00		
2 Town of Oakland	Oakland Armory/Community Center	Repairs and improvements to the gym area	\$	\$ 3,000.00	\$	\$ 3,313.30	P. Jamison
	Broadford Park	Making pavilion number 5 handicap accessible with paving and concrete	\$	\$ 1,500.00	\$	\$ 1,666.65	P. Jamison
	Broadford Park	Funding for overflow parking at the little league fields	\$	\$ 15,000.00	\$	\$ 16,666.50	P. Jamison
	Broadford Park	Lighting at Broadford Recreation area along access road and in the park	\$	\$ 15,000.00	\$	\$ 16,666.50	P. Jamison
		<b>Town of Oakland Total</b>			\$ 147,900.00		
3 Avilton	Avilton Community Association	Swing set	\$	\$ 4,000.00	\$	\$ 4,444.40	B. Kamp
	Avilton Community Association	Benches	\$	\$ 1,000.00	\$	\$ 1,111.10	B. Kamp
	Avilton Community Association	Pavilion	\$	\$ 17,000.00	\$	\$ 18,888.70	B. Kamp
			<b>Avilton Total</b>			\$ 22,000.00	
4 Town of Grantsville	Town Park	Walking path extension	\$	\$ 19,125.00	\$	\$ 21,249.79	R. Jones
	Town Park	Four basketball backboards	\$	\$ 2,265.00	\$	\$ 2,516.64	R. Jones
	Town Park	Wood carpet for original playground	\$	\$ 10,000.00	\$	\$ 11,111.00	R. Jones
	Town Park	Molded barrier timbers for original playground	\$	\$ 1,950.00	\$	\$ 2,166.65	R. Jones
		Two sets of five-row bleachers	\$	\$ 5,650.00	\$	\$ 6,277.72	R. Jones
		<b>Town of Grantsville Total</b>			\$ 34,068.00		
5 Loch Lynn	Loch Lynn Athletic Complex	Tar and chip walking trail	\$	\$ 13,734.00	\$	\$ 15,259.85	C. Corley
	Loch Lynn Athletic Complex	Additional funding needed to blacktop walking trail	\$	\$ 11,511.00	\$	\$ 12,789.87	C. Corley
		<b>Total Loch Lynn fy-2013</b>			\$ 27,275.00		
5a Loch Lynn from FY 2010	Athletic Complex-park area-Phase 2	Design work	\$	\$ 2,000.00	\$	\$ 2,222.20	C. Corley
	Athletic Complex-park area-Phase 2	Clear and grub the area	\$	\$ 4,000.00	\$	\$ 4,444.40	C. Corley
	Athletic Complex-park area-Phase 2	Erosion and sediment control with silt fence stormwater mgmt and grading	\$	\$ 4,383.28	\$	\$ 4,870.26	C. Corley
	Athletic Complex-park area-Phase 2	Stone crusher run, labor and equipment	\$	\$ 2,000.00	\$	\$ 2,222.20	C. Corley
		Seed, mulch, labor and equipment	\$	\$ 2,000.00	\$	\$ 2,222.20	C. Corley
		<b>Total Loch Lynn from fy-2010</b>			\$ 14,888.00		
		<b>Total request for 2013</b>			\$ 183,816.28		
		<b>Total acquisition request for 2013</b>			\$ 183,816.28		
		<b>Total development request for 2013</b>			\$ 0.00		

2013 County Uncumbered balance for acquisition or development \$ 180,741.08 per DNR letter dated June 11, 2012

Note: The Loch Lynn 2010 project "5a" was previously approved by the Board of Public Works in the amount of \$14,383.28

cc: M. Pagenhardt  
County Commissioners

Difference \$ 3,675.20