

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**October 18, 2011**

**IN ATTENDANCE**

*Chairman Gregan T. Crawford*  
*Commissioner Robert G. Gatto*  
*Commissioner James M. Raley*

*County Administrator R. Lamont Pagenhardt*

**ADMINISTRATIVE SESSION**

1. The Board of County Commissioners discussed a request from Thousand Acres that a road bond be released. In attendance for this session were the following persons:

Gorman Getty, County Attorney  
John Nelson, Director, Department of Planning and Land Development  
David Ritchie, Project Engineer, Engineering Department  
Dwight Emory, County Engineer, Engineering Department  
Jay Moyer, General Superintendent, County Roads Department

In summary, William Franklin of Thousand Acres believes there is no valid reason for the County acquired bond that was posted against by Thousand Acres for a required snowplow turnaround. Therefore, Thousand Acres has requested that the Board of County Commissioners direct the \$25,000 bond be cancelled and the full amount be returned to Thousand Acres. Mr. Ritchie summarized the background of this matter. There is a standard permitting process that must be consistent for all parties and therefore the prior determination by the Board of County Commissioners will stay and Thousand Acres must comply with the conditions of the construction bond. A definitive change in use has taken place and the set of guidelines/standards apply. An official response from the Board will be sent to Thousand Acres.

2. Mr. Nelson briefed the Board of County Commissioners on issues related to the Planning Commission and the County Recreation Plan as it pertains to the creation of a County Recreation Department or County Recreation Council that would provide recommendations on recreational improvements. The Recreation Plan requires language that would identify these potential groups. The Board decided to retain the language in the Recreation Plan.
3. The Board of County Commissioners, Mr. Getty, and Mr. Pagenhardt reviewed the invitation that the Board and other County Government interview with the Grand Jury.
4. Mr. Pagenhardt reviewed the following administrative and personnel matters with the Board of County Commissioners:
  - a) Proposal that would include the 5 Western Maryland Boards of County Commissioners into an agreement to employ a paid lobbyist to collectively represent the counties during the pending session of the Maryland General Assembly. Mr. Pagenhardt will

prepare a statement on behalf of the Board indicating that the Board will not be a party to the joint funding of a legislative lobbyist.

- b) Pending visit from State of Maryland Department of Natural Resources Secretary John Griffin on November 15, 2011 to discuss water quality monitoring and sediment issues related to Deep Creek Lake.
- c) LEAN Conference to be conducted at Garrett College on November 15, 2011. The Board will review schedules and determine if they will attend.
- d) Review of invitation for the Board of County Commissioners to attend a meeting on October 31, 2011 on PlanMaryland meeting in Carroll County.
- e) Reappointment of members of the Marcellus Shale Natural Gas Advisory Committee. The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, reappointed the following members to the Committee. Commissioner Raley will serve as an ex-officio member.

- 1) Shawn Bender, Garrett County Farm Bureau
- 2) Joyce Bishoff, Garrett Preston Rural Development Coalition
- 3) Linda Bolden, Shale Gas Service Sector
- 4) Nicole Christian, Chamber/Business Entities
- 5) Robert Custer, Landowner
- 6) Kevin Doge, Garrett College
- 7) Brad Frantz, Public Safety & Emergency Management
- 8) Rodney Glotfelty, County Health Officer
- 9) Jim Hinebaugh, Garrett County Department of Economic Development
- 10) Pat Kane, Garrett County Board of Realtors
- 11) Cristine Kepple, Garrett County Development Corporation
- 12) Willie Lantz, University of Maryland Extension
- 13) Ed Larrimore, Maryland Department of Environment
- 14) Liz McDowell, Savage River Watershed Association
- 15) John Nelson, Garrett County Department of Planning & Land Development
- 16) Steve Sherrard, Environmental Health
- 17) Paul Shogren, Garrett County Forest Conservancy District Board
- 18) Jim Torrington, Garrett County Department of Planning & Land Development – Permits & Inspections Division
- 19) Delmar Yoder, Landowner
- 20) Mikal Zimmerman, Energy Industry Representative

## **PUBLIC SESSION**

### **CALL TO ORDER OF PUBLIC SESSION**

### **PRAYER & PLEDGE OF ALLEGIANCE**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for October 18, 2011. Commissioner Raley requested that time is provided during the public session to discuss the Community Athletic Recreation Complex. Time will be set aside for this purpose. Mr. Pagenhardt also noted matters to be discussed during the administrative session on this date.

2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes for October 4, 2011 and Administrative Session of October 11, 2011.
3. The Board of County Commissioners executed a Proclamation designating October as “Breast Cancer Awareness Month”.
4. The Purchasing Department presented the following recommendations of bid award to the Board of County Commissioners:
  - a) Contractual Snow Removal Services (bid #11-0929SR). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved bid awards to certain contractors for certain locations at specific rates and included a rejection of bids for Oakland Area Garage and Accident Area Garage for specific sites. Copy of final bid award is on file with the Purchasing Department.
  - b) Winter Abrasives (bid #11-0929WA). The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved bid awards for certain vendors for specific County Garages. Copy of final bid award is on file with the Purchasing Department.
  - c) Custodial Cleaning Services (bid #11-1013). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved a bid award to Appalachian Crossroads for an annual contract of \$20,774.00.
  - d) Aviation Gasoline and Aviation Turbine Fuel (bid #1007AF). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an award to Arrow Energy, Inc. for aviation gasoline grade 100LL and to Purvis Brothers, Inc. for aviation turbine fuel – Jet A. Specific price per gallon based on gallons purchased of both product
5. Pursuant to 2 Public Hearings that were conducted by the Board of County Commissioners on August 27, 2011 and October 1, 2011 to receive public commentary on McHenry Water System, the Board approved Policy 2011-1 – Fees for Water Connections, Policy 2011-2 – Mandatory Connection to the McHenry Water System, and Water Rate Schedule on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley. Policies and Schedule are included as Exhibit 1, 2 and 3 of these Public Meeting Minutes. Prior to official action to approve all policies, Chairman Crawford, Commissioner Gatto, and Commissioner Raley voiced their personal thoughts on this matter.
6. Commissioner Raley spoke of the fee schedule proposed for the Community Athletic and Recreation Complex. Commissioner Raley proposed (by motion) that the Board of County Commissioners fund the “I Can Swim Program” for an amount of \$50,000 to be appropriated from the County contingency fund. Commissioner Gatto seconded by the motion and Chairman Crawford made the vote unanimous.
7. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming weeks.

8. Public Commentary. Nicole Christian, President, Garrett County Chamber of Commerce spoke on the success of the 2011 Autumn Glory Festival, expressed her appreciation to the Board of County Commissioners, and presented the Board with a framed commemorative poster of the 44<sup>th</sup> Annual Autumn Glory Festival.
  
9. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.

**Attest:**

**By Order of the Board,**

\_\_\_\_\_  
R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Gregan T. Crawford, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date