

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**September 13, 2011**

**IN ATTENDANCE**

*Chairman Gregan T. Crawford*  
*Commissioner Robert G. Gatto*  
*Commissioner James M. Raley*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for September 13, 2011. Chairman Crawford announced that he would have a public statement prior to the scheduled public commentary session on this Public Session Agenda. Mr. Pagenhardt also noted matters to be discussed during the administrative session on this date.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes for August 23, 2011 and Administrative Session of August 30, 2011.
3. The Board of County Commissioners accepted and recognized a Proclamation from Governor Martin O'Malley noting September 11, 2011 as "9-1-1 Emergency Number Day".
4. The Board of County Commissioners executed a Proclamation designating September 2011 as "National Recovery Month".
5. The Board of County Commissioners executed a Proclamation designating the week of September 17 – 23, 2011 as Constitution Week".
6. Steven Fratz, Director, Garrett County Board of Elections briefed the Board of County Commissioners on matters relative to the 2012 Election to include polling places; voter registration; voter designation; early, primary, and general elections dates; and other.
7. Duane Yoder and Margaret Jamison, representing Garrett County Community Action Committee, Inc. briefed the Board of County Commissioners on the following matters:
  - a) Designation of Sustainable Communities Program. Discussion and review of Program which was previously called Community Legacy Program.
  - b) Departmental overview of agency programs, service coordination, staffing levels, recently completed strategic plan objectives and goals, and other subjects of interest.

- c) Community and Economic Development to include workforce development at the Lake Hill Project.
  - d) Tax credit and revolving loan programs that are available to the public.
  - e) Future Federal Government funding projects for this agency. Currently 50% of funding is Federal funding with 20% State funding, and residue monies coming from the County and revenue generated from program collection.
  - f) Other departmental matters.
8. The Dove Center briefed the Board of County Commissioners on the following matters:
- a) Update on move to new facility and population.
  - b) Note that 2011 is the 20<sup>th</sup> Year of Operation and reading of new mission statement.
  - c) Briefing on intervention, outreach initiatives, public school outreach counseling, and treatment programs now available countywide.
  - d) Statistics on domestic violence clients to include calls to hotline center.
  - e) Other agency issues.
9. The Garrett County Chamber of Commerce briefed the Board of County Commissioners on their Comprehensive Marketing Plan. A PowerPoint presentation was reviewed with the Board by Chamber President Nicole Christian.
10. The Purchasing Department presented the following recommendation of bid award and contract update to the Board of County Commissioners:
- a) Invitation to Bid – Lowboy Trailer (bid #11-0818). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an award to Ranchscapes for \$29,770.00.
  - b) Invitation to Bid – Kings Run Solid Waste Collection Site Well Drilling Project (bid #11-0630W). The Board, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved an award to Wayne’s Water and Wells, Inc. for \$9,408.94.
11. Chairman Crawford issued a public statement on his trip to Bratislava, Slovakia where the International Canoe Federation (ICF) World Championship Canoe and Kayak Races. The 2011 Championship included over 400 athletes from 49 different nations. Garrett County was selected to host the World Championships in 2014 and this trip enabled the Garrett County entourage to meet with members and officers of the ICF and will place Garrett County to be placed on the international stage.
12. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming weeks.
13. Public Commentary. Teddy Kitzmiller spoke on his current law suits against the Board of County Commissioners and County Government staff. The Board provided no commentary.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of informational administrative issues with the Board of County Commissioners. No action was taken on these matters.
2. John Nelson, Director, Department of Planning and Land Development met with the Board of County Commissioners to provide an update on PlanMaryland.
3. The Board of County Commissioners, on a motion by Commissioner Gatto, which was seconded by Commissioner Raley, and made unanimous by Chairman Crawford, appointed Julie Yoder and Brian Thomas to the Tri-County Council Revolving Loan Fund Committee. Official letters of appointment will be sent to each appointee under the signature of Chairman Crawford

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Gregan T. Crawford, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date