

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
August 31, 2010

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner Dennis G. Glotfelty
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there were no additions or deletions to the agenda for August 31, 2010. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of August 24, 2010 and Executive Minutes of August 24, 2010 were approved on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Garrett County Roads Department provided the Board of County Commissioners with a brief update of bituminous overlay/paving completed year-to-date and other departmental matters.
4. The Garrett County Department of Public Safety and Emergency Management updated the Board of County Commissioners on the following issues:
 - a) Notification that the emergency services clubs at both high schools have started training classes and other activities.
 - b) Local Emergency Planning Council is working on completing a number of training exercises and planning grants.
 - c) Status of interoperability project which is a cooperative initiative with Allegany and Washington Counties and notice that neighboring counties in West Virginia and Pennsylvania will be contacted and asked to participate.
 - d) Year-to-date number of calls to the 911 Center and documentation of Department of Public Safety and Emergency Management emergency service provider response.
 - e) Other agency matters.
5. The Purchasing Department presented the following recommendations of bid and request for proposal awards to the Board of County Commissioners:

- a) Harvested Timber for Sale (bid #10-0812T). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved an award to Joe Colmer Logging for \$10,960.40.
 - b) Rotunda Roof System Replacement (bid #10-0812R). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved an award to Daystar Builders, Inc. for \$4,769.00.
 - c) General Carpentry Services (bid #10-0819C). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved an award to Thomas & Thomas for \$28.00 per hour and 12% mark up for materials (as needed).
 - d) Geographical Information System Panel Conversion (RFP #10-0803). Discussion included questions on lower cost proposals submitted for consideration. Purchasing Agent Brian Bowers and GIS Specialist Deborah Carpenter explained the justification for the award. The Board, on a motion by Commissioner Glotfelty, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, approved an award to Axis Geospatial, LLC for \$129,000. (The award is contingent upon funding approval by the Emergency Numbers Board and a second request for proposal for quality assurance /quality control).
6. Public Commentary. None on this date.
 7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
 8. In furtherance of prior discussion on August 26, 2010, the Board of County Commissioners met with representatives from the Garrett County Heritage Area Management Plan Committee to discuss the Plan which is an action document that addresses heritage preservation and tourism initiatives in the County by access to capital and non-capital projects/programs; determining cost estimates and sources of funds for projects as well as the operation and management plan of the Heritage Area; assessing economic performance (return on investment); recommending a management platform and action strategies; and indentifying Heritage Area boundaries and areas for targeted investment. The Garrett County Chamber of Commerce and Garrett County Community Action Committee are the responsible organizations for the finalization and implementation of the Plan. The purpose of this session was to ask/recommend that the Board officially support the Plan and designate the Chamber of Commerce as the responsible management agency. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg agreed and concurred with these recommendations.
 9. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for August 24, 2010 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss economic development matters. The same motion moved back into Public Session.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved and designated Chairman Gregg and Mr. Pagenhardt to execute a Resolution of the Board of County Commissioners authorizing submission of an amended application for acceptance of a grant from the State of Maryland Department of Business and Economic Development in the amount of \$300,000 for the purpose of developing the Trade Enterprise Center/Exhibit Hall to be located on property of the Garrett County Fairgrounds and authorizing the County to regrant the funds to the Garrett County Agricultural Fair, Inc. for the purpose of developing the Trade Enterprise Center/Exhibit Hall Project and authorizing execution and delivery of a grant and regrant agreement.
3. Pursuant to the administrative session conducted on August 24, 2010 relative to the purchase of acreage by the State of Maryland Department of Natural Resources, the Board of County Commissioners authorized Chairman Gregg to execute a letter of concurrence for this acquisition.
4. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on a proposed wells survey project in conjunction with Allegany County.
5. The Board of County Commissioners met Wendy Yoder, Director, Department of Financial Services to discuss the Board of Education Capital Improvement Plan. Mr. Pagenhardt explained the draft plan was presented to him and Ms. Yoder by the Superintendent of Schools on August 30, 2010. The Board unanimously agreed to approve the Plan as recommended with the contingency that State funding is secured and County funding is available approved through the fiscal budget approval process.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date