

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**SEPTEMBER 6, 2005**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*

*Commissioner David C. Beard*

*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda.
2. Minutes of the Public Meeting of August 30, 2005 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Sheriff Richard Sanders briefed the Board of County Commissioners on the following departmental matters:
  - a) Update on burglary investigations in northern sector of the County that indicated these crimes were related to heroin usage. Sheriff Sanders noted that this drug activity is now a serious problem in local communities.
  - b) Other investigative and law enforcement situations and subjects.
  - c) Impact of increased gasoline cost on operating budget.
  - d) Other departmental matters.
4. Duane Yoder, President, Garrett County Community Action Committee, Inc. requested that the Board of County Commissioners take official action on the following subjects:
  - a) Request that the Board authorize County transfer of tax exempt bonds to the State of Maryland Community Development Administration for use as low interest mortgages for home buyers in Garrett County. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this transfer

of authority contingent on a review for legal sufficiency by the County Attorney.

- b) Request that the Board designate Community Action Committee as the agent to package home repair loans for Community Development Administration Special Loan Program. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this designation of agent contingent on a review for legal sufficiency by the County Attorney.
  - c) Request that the Board approve Emergency Shelter Grant Application Letter of Intent for \$49,500. Mr. Yoder indicated that one hundred sixty-five families would benefit from this program in Fiscal Year 2006. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this grant application.
5. James Hinebaugh, Director, Department of Economic Development and staff presented the Board of County Commissioners with an update on the following departmental matters:
- a) Update by staff on progress and development of draft Annual County Report. Final draft document is planned for the end of September.
  - b) Update on County Exhibit/Trade Center. County Roads Department personnel have begun working on bridge and road entrance. Construction of the Center will begin in the spring of 2006.
  - c) Update on Keyser's Ridge Sewer Project to include summary of meeting conducted with Department of Public Utilities staff on August 26.
  - d) Update on local business expansions and potential new business interest in Southern Garrett Business and Technology Park.
6. The Procurement Office presented the Board of County Commissioners with a recommendation of bid award for Crew Cab Pick-Ups (bid #05-0818C). This recommendation had been presented on August 30, 2005 at which time the Board requested that the recommendation for award be deferred for further review by the Procurement Office and legal counsel to review local preference compliance and delivery time conditions. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this bid award to Billy Bender Chevrolet for \$31,444 each/total price of \$62,888.
7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

#### ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Chairman Gregg and Mr. Pagenhardt executed a supplement agreement (contract 05-0607) between the Board of County Commissioners and First United Bank & Trust to provide investment services for the Garrett County Government Personnel Retirement Plan.
3. A letter from Century Engineering addressed to each Commissioner requesting comments on the County engineering selection process was read and discussed. Procurement Officer Brian Bowers was in attendance for this session and offered his opinion on the contents of this letter. A meeting will be scheduled with the County and principals with Century Engineering to address issues outlined in this letter.
4. The Board of County Commissioners, in furtherance of several sessions with Garrett County Habitat for Humanity, the most recent on June 30, 2005, at which time additional County financial assistance was requested for Hopeland Village, determined to not approve additional funding for the provision of public water and sewer service. On May 10, 2005, the Board had agreed to waive all public water and sewer service connection fees for properties located in this subdivision. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, determined to not provide additional waiver of fees or financial assistance. Chairman Gregg noted that he would support the majority opinion on the Board and therefore made the motion unanimous.
5. Mr. Pagenhardt reviewed matters that will be discussed during Administrative Session on Thursday, September 8, 2005. This session will include County Attorney Gorman Getty

### ADJOURNMENT

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

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Date