

***BOARD OF GARRETT COUNTY COMMISSIONERS***  
***PUBLIC MEETING***  
***JULY 26, 2005***

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*

*Commissioner David C. Beard*

*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no deletions or additions to the Public Meeting Agenda.
2. Minutes of the Public Meeting of July 19, 2005 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners conducted the bi-monthly County Staff Meeting. In attendance were department heads and agency directors from the following offices:
  - a) Department of Planning and Land Development
  - b) Department of Economic Development
  - c) Department of Public Utilities (Introduced Charles McCollum as director)
  - d) Department of Social Services
  - e) Ruth Enlow Library of Garrett County
  - f) Garrett County Community Action Committee
  - g) Western Maryland Consortium
  - h) Garrett County Chamber of Commerce
  - i) Garrett County Health Department
  - j) Department of Emergency Management
  - k) Department of General Services
4. The Board of County Commissioners approved a recommendation for Request for Proposals – Engineering Services – Garrett County Public Works Complex (RFP #05-0614) to Carroll Land Services, Inc. (CLSI, Inc.) for total cost for Pads 1,2,3B, 4, and 5: not to exceed \$176,230; total cost for Pad 3A (Transit Pad): not to exceed \$23,588;

Construction Inspection; \$70 per hour; and Public Meeting: \$600 each, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg. Commissioner Holliday voted in opposition to the motion of approval based on the associated cost.

5. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, concurred with a recommendation/approval by Mr. Pagenhardt for the appointment of Richard Wagner to the position of purchasing assistant with the Garrett County Roads Department. An official letter of appointment has been forwarded to Mr. Wagner by Mr. Pagenhardt outlining all terms and conditions of this personnel action.
3. The Board of County Commissioners and Mr. Pagenhardt met with James Hinebaugh, Director, Department of Economic Development; John Nelson, Director, Department of Planning and Land Development; Gary Mullich, Director, Department of General Services; Richard Shoemaker, Superintendent, Department of Public Utilities (issue #3); and Charles McCollum, Director, Department of Public Utilities (issue #3) to discuss the following:
  - a) Review and decision for the potential purchase of properties. The Board had met previously with Delegate George Edwards and a representative from the State Department of Natural Resources to discuss these subjects. (Specifics referenced in Administrative Minutes for July 14, 2005.) The Board, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg, determined to pursue the purchase of forty-five (45) acres owned by the Donald Frazee Estate. Commissioner Holliday voted in opposition to the motion. Mr. Hinebaugh will coordinate the sale of the property. The Board unanimously agreed to support the State purchase eight hundred (800) acres on Snaggy Mountain. Mr. Nelson, on behalf of the Board, will send a letter to the Department of Natural Resources noting this action. (Any purchase by the State that is over one hundred (100) acres requires the consent of the Board of County Commissioners).
  - b) Continued evaluation on the creation of a County Department of Parks and Recreation initially discussed by the Board and the Board of County Commissioners Advisory Board on July 19, 2005. Mr. Pagenhardt requested

approval by the Board for Mr. Hinebaugh, Mr. Nelson, Mr. Mullich, and himself to proceed with further discussion and planning for this proposal. The Board unanimously agreed to proceed.

c) Policy recommendation for commercial/restaurant sewer service/connection fee. Staff in attendance recommended that a fee schedule based on a revised number of required equivalent residential units per restaurant seat be researched and considered for approval. The Board unanimously agreed to proceed. The County Attorney will prepare the actual policy content, which will need to be officially approved by the Board.

4. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved an abatement of real property tax for Swanton Community Center.
5. Chairman Gregg, on behalf of the Board of County Commissioners, executed grant agreements between the County and the Maryland Department of Transportation for local transit services administered through Garrett County Community Action Committee. All agreements will be forwarded to County Attorney Gorman Getty for approval of legal sufficiency prior to forwarding to the State.

#### ADJOURNMENT

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date