

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JUNE 21, 2005

IN ATTENDANCE

Chairman Ernest J. Gregg

Commissioner David C. Beard

Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were two (2) additions and no deletions to the Agenda. First of all, Department of Financial Services staff and Mr. Pagenhardt would request that the Board of County Commissioners consider amending official action taken that would increase all hotel/rental tax collection to five percent (5%) and effective July 1, 2005 as it pertains to existing rental contracts that were executed prior to the tax increase. Secondly, personnel recommendations will be made for appointments at the County Airport.
2. Minutes of the Public Meeting of June 14, 2005 and Executive Session of June 16, 2005 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. John Nelson, Director, Department of Planning and Land Development updated the Board of County Commissioners on a number of departmental issues to include:
 - a) Update on attendance by Chairman Gregg and Mr. Nelson at a forum sponsored by the State of Maryland Department of Agriculture Farmland Preservation.
 - b) GIS update of tri-county orthophoto, contour planimetry and E911 mapping project status and schedule.
 - c) Mr. Nelson attended a preliminary meeting with the State Highway Administration on the proposed Oakland Bypass Project. A public informational meeting will be held on June 27.
 - d) Plans for implementation of Licensing Division to include recent appointment of Licensing and Enforcement Manager.
 - e) Draft County Airport Zoning Ordinance that will address the impact on properties in around the airport flight protection area and the matter of an appeals board that would consider applications for variance from the provisions of the Ordinance.

- f) Year to date building permit activity summary.
 - g) Update of plans to complete County Comprehensive Plan in Fiscal Year 2006.
 - h) Other departmental matters to include agenda items for the July Planning Commission meeting.
4. Sheriff Richard Sanders updated the Board of County Commissioners on a number of departmental subjects to include:
- a) Radio communication issues whereby the existing towers do not allow for line messaging in certain sectors of the County between dispatch, County police vehicles, and other law enforcement agencies/vehicles. A consultant review indicates that certain measures/solutions to this communication and safety problem are available but need to be funded. Estimated cost would be \$14,800 and could be funded through appropriations not expended in Fiscal Year 2005. The Board agreed to this funding plan and actual amendments will be prepared for Fiscal Year 2005 audit.
 - b) Other departmental issues were briefly discussed.
6. Gary Mullich, Director, Department of General Services met with the Board of County Commissioners to discuss the recommendation of Edward Kelley for appointment as Aviation Supervisor. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this recommendation of appointment. Mr. Pagenhardt will direct an official letter of appointment to Mr. Kelley outlining all provisions of employment. The process of advertising for the assistant manager will be initiated.

Mr. Mullich also discussed a number of other issues with the Department, Airport, and Division of Solid Waste and Recycling. Also, Mr. Mullich informed the Board and Mr. Pagenhardt that the Santa Fe Grille was in violation of the parking agreement entered into between this business and the County as it pertains to employee parking. The Board directed Mr. Mullich to proceed with notification that the provisions of the agreement, that read that employee parking would not be permitted on County property/parking areas, will be enforced.

7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
8. Wendy Yoder, Director, Department of Financial Services and Mr. Pagenhardt reviewed and requested that the Board of County Commissioners consider amending official action taken that would increase all hotel/rental tax collection to five percent (5%) effective July 1, 2005 as it pertains to existing rental contracts that were executed prior to the tax increase. The Board agreed to honor all previously agreed to contracts of rent.
9. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for June 16, 2005 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to interview candidates for the position of Director of the Department of Public Utilities. The same motion moved back into Public Session.

The Board, Mr. Pagenhardt, and Gorman Getty, County Attorney conducted interviews with a determination to offer the position to one individual. A public announcement will be made when the appointment process and acceptance by this individual is final.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Paul Harvey to the position of shop supervisor with the County Roads Department. Mr. Pagenhardt will direct an official letter of appointment to Mr. Harvey outlining all provisions of employment.
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved a recommendation of request of proposals – Investment Services (RFP #05-0607) to First United Bank & Trust. (This process of approval was conducted by telephone to each Commissioner to allow for an award prior to June 30, 2005).

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date