

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JANUARY 25, 2005

IN ATTENDANCE

Chairman Ernest J. Gregg

Commissioner David C. Beard

Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting of January 25, 2005.
2. Minutes of the Public Meeting of January 18, 2005 were read, amended, and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners conducted the Department Head Staff meeting. Representatives from the following departments, offices, and agencies were in attendance:
 - a) Department of Planning and Land Development
 - b) Department of Social Services
 - c) Department of Financial Services
 - d) Department of Public Utilities
 - e) Garrett County Community Action Committee
 - f) Garrett County Health Department
 - g) Department of Economic Development
 - h) Department of General Services
 - i) Department of Emergency Management
 - j) Ruth Enlow Library of Garrett County
 - k) Western Maryland Consortium
 - l) Garrett County Chamber of Commerce
 - m) Garrett County Board of Election Supervisors
 - n) Garrett County Board of Education
4. The Board of County Commissioners met with Gary Yoder, representing the State of Maryland Department of Natural Resources to review the status of the Crellin School Outdoor Living Classroom Project/Playground architectural plan. Also, in attendance

were representatives from the Garrett County Board of Education, Garrett County Community Action Committee, Crellin Elementary School Parent Teacher Organization, State of Maryland Bureau of Mines, the Carl DelSignore Foundation, and Gary Mullich, Garrett County Department of General Services. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved Chairman Gregg and Mr. Pagenhardt to execute a deed of property transfer (5.923 acre parcel) from the Board of County Commissioners to the Board of Education.

5. Brian Bowers, Procurement Officer, presented the Board of County Commissioners with a recommendation of bid award for articulated wheel loader (bid #04-1223). The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved the bid to Shaull Equipment & Supply Co. for \$78,150.
6. In accordance with the Code of Garrett County, Maryland under Chapter 91-2, the Garrett County Salary Review Commission presented the Board of County Commissioners with recommendations of compensation for elected and appointed offices. These recommendations are as follows:

The Board of Garrett County Commissioners

Increase in annual salary to \$32,500 per year for term of office

State's Attorney for Garrett County

Establish the salary of this elected office at eighty percent (80%) of the prevailing annual salary of the District Court Judge.

Introduce legislation to delete the State's Attorney from the salary study process as currently outlined in Chapter 91-2 of the Code of Garrett County, Maryland.

The Salary Study Commission would also request that the Board of County Commissioners and County Administrator approve a budgetary policy that would establish the salary of the full-time Assistant State's Attorney at seventy percent (70%) of the prevailing salary of the State's Attorney.

Judges of the Orphans Court for Garrett County

Increase in annual salary of the chief judge to \$4,500 per year for term of office

Increase in annual salary of the associate judges to \$4,200 per year for term of office

Eliminate the per meeting expense of \$40 for the chief judges and associate judge for term of office

Sheriff for Garrett County

Increase annual salary to \$75,000 per year for term of office

Garrett County Board of Education

Increase the annual salary of all Members to \$4,000 per year.

Garrett County Board of Election Supervisors

No changes in current compensation level

Add \$50 per day stipend for logic and accuracy testing for all Board Supervisors

Garrett County Liquor Board

No changes in current compensation level

The Salary Study Commission had previously conducted interviews for elected and appointed officials, reviewed comparable compensation, and evaluated responsibilities of each office. The Commission requested that the Board of County Commissioners approve all recommendations as presented. In addition to compensation recommendations, the Commission suggested that the Board of County Commissioners approve a two-term length of service limit for all boards and commissions appointed by and under the authority of the Board of County Commissioner.

The Board of County Commissioners will take all recommendations under advisement. In accordance with the Code, an official determination must be made within forty-five (45) days of this date.

7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Chairman Gregg, on behalf of the Board of County Commissioners and Garrett County Community Action Committee, Inc, executed a progress report for Maryland Community Development Block Grant Program funds for the Overlook Child Care Center (#MD-04-CD-35).
3. Chairman Gregg, on behalf of the Board of County Commissioners, executed Letter of Supplement to the Master Agreement between the State of Maryland Highway Administration and the Board dated April 25, 1978 for the replacement of Bridge #G-0-02, Third Street over CSXT Railroad.

4. In furtherance of the January Traffic Advisory Committee meeting, Chairman Gregg presented a recommendation that the Board of County Commissioners increase the reward for information leading to a conviction for damaging County road signage. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved to set the limit at \$500.
5. Mr. Pagenhardt and Wendy Yoder, Director, Department of Financial Services reviewed the following issues with the Board of County Commissioners:
 - a) Forward funding for Fiscal Year 2005 Board of Education capital facility improvement projects. Ms. Yoder and Mr. Pagenhardt informed the Board that approval to allocate funding to complete projects (at Northern Garrett High School and Northern Garrett Middle School) had been granted.
 - b) Further explanation of Fiscal Year 2005 Budget amendments approved on January 18, 2005 and the financial balance of appropriated contingency funds.
 - c) A request from the Department of Planning and Land Development for a replacement vehicle for the Office of Permits and Inspections. The current vehicle (Chevrolet Astro Van) would be reassigned to the Department of General Services Management Information Systems Division, which would be a more appropriate use for this type of vehicle. The Board, on a motion by Chairman Gregg, which was seconded and carried by Commissioner Beard, approved the transfer/reassignment of both vehicles. An additional vehicle will not be purchased at this time and the Budget will therefore not need to be amended. Commissioner Holliday voted in opposition to this motion.
6. The Board of County Commissioners met with John Nelson, Director, Department of Planning and Land Development to discuss approval of a "Resolution of Fee Schedule for the Office of Building Permits and Inspections" as discussed on January 18, 2005, specifically utility towers. The Board will place the review and approval of this recommendation on the agenda for the February 1, 2005 Public Meeting.
7. Mr. Pagenhardt requested that the Board of County Commissioners meet in executive session to discuss personnel matters relevant to a request that the Garrett County Ethics Commission review a potential conflict of interest situation. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, agreed to move into Executive Session under section 10-508 of the Maryland Open Meetings Law at that time. The same motion moved back into Administrative Session.

ADJOURNMENT

Attest:

R. Lamont Pagenhardt,
County Administrator

Date

By Order of the Board,

Ernest J. Gregg, Chairman
Board of County Commissioners