

GARRETT COUNTY

ADMINISTRATIVE CHARGING COMMITTEE

Commission Members

Don Morin, Chair
Michael Berry
Melita Friend
Amanda Mattingly
Jeff Murphy

Administrator
Kevin G. Null

County Attorney
Gorman E. Getty III

Meeting Minutes May 22, 2023

Members in attendance-Mr. Morin, Mr. Berry, Ms. Friend, Ms. Mattingly, Mr. Murphy, Administrator Null with County Attorney Getty on conference call

The meeting was called to order by Chair Morin at 6:14 p.m.

- The Committee, on a motion by Mr. Murphy, which was seconded by Mr. Berry, and made unanimous by a vote of members, approved the Agenda of the May 22, 2023.
- Process/General Administration Discussion
 - Establish meeting dates and times. The Committee set the dates as the fourth Monday of the month at 6:00 p.m. through December 2023 and will reevaluate the meeting schedule in November. On a motion by Ms. Friend, which was seconded by Mr. Berry and made unanimous by the Committee, the meeting dates and times were set.

-Mr. Getty presented the proposed Administrative Charging Committee Policy and Procedures for review and discussion. The ACC meeting are governed by the Maryland Open Meeting Act and there was discussion on the legislative requirements that the Administrative Charging Committee must schedule or review all cases within 30 days of the date a law enforcement agency completes its investigation.

Discussion on the potential that the ACC may not receive the investigative report within 30 days after the investigation.

The Committee, on a motion by Ms. Mattingly, which was seconded by Ms. Friend and made unanimous by a vote of the members, adopted the Policy and Procedures, as proposed.

The Administrative Charging Committee, on a motion by Ms. Mattingly, which was seconded by Ms. Friend and made unanimous by a vote of the members, met in Executive Session The Administrative Charging Committee, on a motion by Ms. Mattingly, which was seconded by Ms. Friend and made unanimous by a vote of the members, met in Executive Session under General Provisions Maryland Code, General Provisions Article §3-305(b)(13) "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter" on this date at 6:26 p.m. to discuss personnel matters. The Executive Session ended at 6:47 p.m.

On a motion by Ms. Mattingly, which was seconded by Mr. Berry and made unanimous by a vote of the members, adjourned the meeting at 6:52 p.m.



Don Morin
Chair

Date 6/26/2023