



EMERGENCY SERVICES BOARD MINUTES

November 19, 2015

MEMBERS IN ATTENDANCE:

Lou Battistella, Chairman – General Public
Richard Carlson, Chief's Committee
Alex Mellott, Fire & Rescue Association
John Frank, Director, PS& EM
Johnny Mayne, Southern Garrett Rescue Squad
Wayne Tiemersma, Emergency Medical Service
Terry Spear, Northern Rescue Squad

GUESTS:

Kevin Null, County Administrator
Dick Bolt, Citizen
John Collins, Citizen
Josh Hook, Citizen
Paul Harman, Citizen

CALL TO ORDER

This Meeting was called to order at 4:00 p.m. by Chairman Battistella.

APPROVAL OF MINUTES

The minutes of the Regular Meeting for August 13, 2015 and Special Meeting for September 24, 2015 meeting were distributed for review and comment via e-mail prior to the meeting. Alex Mellott made a motion to accept the minutes. Richard Carlson seconded the motion and the motion carried unanimously.

RESCUE SQUAD STAFFING ISSUE

- Mr. Tiemersma, Emergency Medical Services Chief provided the following statics for failed and delayed calls along with the attached handouts.

Failed and delayed call from 1/1/2015 – 11/16/2015

Station 1	4.4% failed calls
Station 2	11.2% failed calls
Station 3	7.0% failed calls
Station 9	1.8% failed calls

Failed and delayed call from 8/1/2015 – 10/31/2015

Station 1	4.7% failed calls
Station 2	8.2% failed calls
Station 3	10.1% failed calls
Station 9	1.6% failed calls

- Mr. Spear, Northern Garrett Rescue Squad provided the following information in regards to personnel issues and resolutions.
 - Short Term Goals within the next 30 days
 - Five previous members are returning to Active Status
 - Station meetings to fully utilize current volunteer pool
 - NGCRS agreed to fund remainder of current MFRI EMT course which will provide three additional EMT's to both Northern and Southern squads
 - Mid-term Goals (2-4 months)
 - Advertise and Hire FT/PT ALS, BLS and Drivers to supplement Volunteer and County Providers (initiated October 19, 2015)
 - Updating current Volunteer Incentive Program (VIP)
 - Allow ALS, BLS and Drivers additional shifts

- Long-term Goals
 - Recruitment Opportunities in NGCRS first due area
 - Retention of current volunteers
 - Internal LOSAP
 - Enhanced Service Award Program
 - Secondary Health Insurance
 - Provide funding for another EMT class (if necessary) – currently have a roster of six students
 - Continue to improve and refine internal inconsistency to improve core values
 - Increase Community Involvement

REPORTS

- **Emergency Service Clubs**
 - Emergency Service Clubs are meeting weekly from 1:15 p.m. – 1:50 p.m. at Southern High School on Tuesdays and Northern High School on Thursdays.
- **MIEMSS Report & SWOT Update**
 - **Letter of Request to Elected Officials for MFRI – Western Regional Training Center**
 As of a result of a motion unanimously approved by the Emergency Services Board Mr. Battistella has been directed to compose a letter and seek the assistance of the Garrett County Board of County Commissioners in making a recommendation to our state representatives Senator George Edwards and Delegate Wendell Beitzel in soliciting their support to introduce and back a State's Capital Improvement Program funding request that will finance the upgrading desperately needed to the Maryland Fire and Rescue Institute's (MFRI) Western Maryland Regional Training Center, located in Cresaptown, Maryland in order to correct existing deficiencies, meet the current training needs, and bring this facility in parity with the other MFRI Regional Training Centers located throughout the state of Maryland.
- **Director of Emergency Management Report**
 - **Emergency Operations Center**
 Mr. Frank informed the Board of a proposed site being considered for the new EOC facility. The site is seven acres of county owned property located above the airport. A walk through of the property is scheduled for November 23, 2015 with various county personnel.

OLD BUSINESS

- **Accountability Tags**
 Mr. Frank advised the committee that these Accountability Tags are costly and there is no money in the budget to purchase the tags at this time. The tags were a line item in the Emergency Management Budget for 2016 and were cut. The County Administrator advised Mr. Frank to put the Accountability Tags back in the budget for 2017.
- **MSP Medevac landing issue with Ruby Memorial Hospital**
 Mr. Tiemersma informed the board that Ruby Memorial Hospital and MSP are working jointly on a landing site in the parking lot that would be available with a 15 minute ETA notification to the hospital.

NEW BUSINESS

- **Official Recognition**

Terry Spear will officially replace Paul Harman as a member of the Emergency Services Board. Members of the Board thanked Mr. Harman for his years of service.

2016 MEETING SCHEDULE

- The 2016 Emergency Services Board meeting schedule is:
February 18, 2016, May 19, 2016, August 18, 2016 and November 17, 2016
Special meetings may be scheduled if deemed necessary by the Board.

NEXT MEETING:

The next meeting of the Emergency Services Board is scheduled for February 18, 2016 at 4:00 p.m.

With no other business, the meeting adjourned at 5:00 p.m. on a motion by Alex Mellott, which was seconded by Richard Carlson and carried unanimously.

MINUTES APPROVED BY: _____ **DATE:** _____
Lou Battistella
Chairman