

BOARD OF GARRETT COUNTY COMMISSIONERS

PUBLIC MEETING

Tuesday, August 23, 2022

Meeting was also Live Streamed at <https://www.facebook.com/garrettcountygovernment/>

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

1. **Appointment – Garrett County Agricultural Preservation Advisory Board – 3 Year Terms**

The Board of County Commissioners, on a motion by Chairman Edwards, which was seconded by Commissioner Hinebaugh, and made unanimous by Commissioner Tichnell, appointed Staci Carr to the Garrett County Local Management Board. This appointment is fulfilling the unexpired term of Paul Petersheim and will end December 28, 2023. An official letter will be sent to Ms. Carr under the signature of Chairman Edwards outlining the terms of appointment

2. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE – Invocation by Pastor Kroll

PUBLIC SESSION

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for August 23, 2022.

2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of August 1, 2022.

3. RECOGNITION:

- ❖ Fitzwater Furniture – 75th Anniversary. Kim Durst, Business Development Manager, Garrett County Department of Community Development, Planning & Business Development, recognized Fitzwater Furniture serving Garrett County. Chairman Edwards presented a certificate on behalf of the Board of County Commissioners.

4. The Garrett County Department of Financial Services - Purchasing Division presented the following recommendation:

Bid #22-0721 – Prefabricated Concrete Arch Bridge

One (1) Bid was received for this Bid: Contech Engineered Solutions, LLC (\$146,910.00).

After reviewing the Bid for compliance with administrative requirements and based on the feedback from the Department of Public Works – Roads Division, the Garrett County Department of Financial

Services – Purchasing Division recommended awarding the Bid to Contech Engineered Solutions, LLC for \$146,910.00.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Bid Award as recommended.

5. APPOINTMENTS

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, appointed the following individuals to the Policy Accountability Board:

Police Accountability Board

Don Morin-Chair	Three (3) year term
Darrell Ferdock	Three (3) year term
Brian Schlossnagle	Two (2) year term
Fred Gregg	Two (2) year term
Dave Baker	One (1) year term

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed the following individuals to the Administrative Charging Committee:

Administrative Charging Committee

Don Morin	Chair, Police Accountability Board
Amanda Mattingly	Commissioner Appointment
Michael Berry	Commissioner Appointment
Melita Friend	Citizen Appointment
William Rydzynski	Citizen Appointment

6. Resolution 2022 – 10: Adoption of Permit Fee Schedule - Garrett County Planning & Community Development Division and the Office of the Garrett County Fire Marshal.

Chad Fike, Assistant Director, Garrett County Planning & Community Development Division, presented the proposed fee schedule increase. Building permit fees has not increased for over 20 years. This proposed increase is modest but still does not cover the cost of inspections.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which is seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved Resolution 2022-10 Permit Fee Schedule (attached).

MOTION TO CLOSE PUBLIC MEETING AND OPEN PUBLIC HEARING

On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, the Public Meeting was closed and the Public Hearing opened at 4:15 p.m.

7. Siera Wigfield, Senior Planner, Garrett County Department of Planning & Community Development – Land Management Division, proposed a road name for a new road in the 1300 block of Hutton Road. Ms. Wigfield indicated a lack of consensus between residents on the proposed name of the road, so the Land Management Division chose the name Azalea Lane.

Residents who live on the road proposed Independence Lane stating there were no objections from other property owners. Another resident whose property fronts Hutton Road was concerned with his address being changed. It was determined that his address would remain as Hutton Road. This resident also stated that he was in favor of the name Independence Lane.

Ms. Wigfield stated that Independence Lane was a unique name in the 911 system and would be acceptable.

MOTION TO CLOSE PUBLIC HEARING AND OPEN PUBLIC MEETING

On a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, the Public Hearing was closed and the Public Meeting opened at 4:21 p.m.

- 8. **Road Name Resolution RN22-1** – Based on comments made during the Public Hearing, Commissioner Hinebaugh made a motion to amend Resolution RN22-1 by changing the road name from Azalea Lane to Independence Lane. The motion was seconded by Commissioner Tichnell.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adopted Resolution RN22-1 as amended (attached).

- 9. **PUBLIC COMMENTARY:** None

- 10. **ANNOUNCEMENTS:** The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Tuesday, September 6, 2022, at 4:00 p.m. at the Garrett County Courthouse.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:29 P.M.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners

THE BOARD OF GARRETT COUNTY COMMISSIONERS

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Board of CommissionersPaul C. Edwards
James C. Hinebaugh, Jr
S. Larry Tichnell**County Administrator**Kevin G. Null
County Attorney
Gorman E. Getty III**RESOLUTION 2022 – 10****PERMIT FEE SCHEDULE**

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF GARRETT COUNTY, MARYLAND, A BODY POLITIC AND CORPORATE, AND A POLITICAL SUBDIVISION OF THE STATE OF MARYLAND, ESTABLISHING A FEE SCHEDULE FOR BUILDING, FIRE PROTECTION, ELECTRICAL, AND PLUMBING PERMITS TO BE IMPLEMENTED AND ASSESSED BY THE DEPARTMENT OF PLANNING & LAND MANAGEMENT.

WHEREAS, The Board of County Commissioners of Garrett County, Maryland (the "County") is granted authority to adopt building, fire protection, electrical, and plumbing codes (the "Codes"); and

WHEREAS, The County, having adopted the Codes, is further authorized to establish reasonable fees in the issuance of permits required by the Codes; and

WHEREAS, The County desires to establish a fee schedule for building, fire protection, electrical, and plumbing permits,

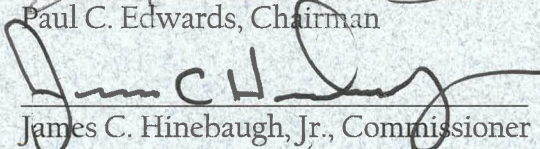
NOW, THEREFORE, BE IT RESOLVED that the County Commissioners of Garrett County, Maryland do hereby adopt the following fees to be charged by the Department of Planning & Land Management in the issuance of Building, Fire Protection, Electrical, and Plumbing Permits.

BE IT FURTHER RESOLVED that the Garrett County Department of Planning & Land Management shall cause said resolution to be filed with the Clerk of the Circuit Court of Garrett County.

DULY ADOPTED BY A UNANIMOUS VOTE OF THE BOARD OF COUNTY COMMISSIONERS OF GARRETT COUNTY MARYLAND THIS 23rd DAY OF AUGUST 2022.

BOARD OF COUNTY COMMISSIONERS
OF GARRETT COUNTY, MARYLAND


Paul C. Edwards, Chairman


James C. Hinebaugh, Jr., Commissioner


S. Larry Tichnell, Commissioner

I certify that the foregoing resolution was duly passed and adopted by the Board of County Commissioners at a regular meeting held August 23, 2022; I further certify that this is the original resolution; that I am the County Administrator for the said County Commissioners charged with the responsibility of keeping and recording all minutes, records and acts of the said County Commissioners; and I further certify Paul C. Edwards, James C. Hinebaugh, Jr. and S. Larry Tichnell to be the appropriate officials to sign the said resolution.


Kevin G. Null

Exhibit A Garrett County Permit Fees

TYPE OF PERMIT	FEE
New Commercial Use	.20/sq. ft., \$300 minimum + U&O fee
Commercial Addition	.20/sq. ft., \$250 minimum + U&O fee
New Dwelling Unit	.15/sq. ft., \$300 minimum + U&O fee
Modular Home	\$300 + U&O fee
Doublewide	\$200 + U&O fee
Singlewide	\$150 + U&O fee
Residential Addition & Accessory Structures with living facilities	.15/sq. ft., \$200 minimum + U&O fee
Renovations	\$50 per inspection + U&O fee
Use & Occupancy (U&O) Permit	\$50
Accessory Building/Structure without living facilities	\$150
Decks, Retaining Walls, Signs, Swimming Pools	\$100
Private Telecommunication Towers	\$100
Utility Towers & Public Telecommunication Towers (including radio, television and cellular telephone antennas, electric generating wind turbines and the like)	\$1.00 per ft. in elevation above ground level measured to the highest point of any part of the tower including the blades of any wind turbine, \$150 minimum
Commercial and Community Solar	\$300 + U&O fee
Per Inspection Fee*	\$50
Violation fees: Stop work order; working without a valid building permit; proceeding without prior inspection.	\$250 first occurrence \$500 second occurrence \$1000 third occurrence
Hourly rate for Planning & Permits Personnel	\$100 per hour
Plumbing Permit	\$25
Electrical Permit	\$25
Utility Towers & Public Telecommunication Towers (including radio, television and cellular telephone antennas, electric generating wind turbines and the like)	\$1.00 per ft. in elevation above ground level measured to the highest point of any part of the tower including the blades of any wind turbine, \$150 minimum
Fire Protection Systems	\$100 Application Fee
Inspection Fee	\$200—Less than 2,000 Sq Ft. \$300—2,001–5,000 Sq Ft. \$500—5,001–12,000 Sq Ft. \$650—12,001 and up Sq Ft.
Other Fees	See State Fire Prevention Code

*The Permit Office may determine project fees based on the anticipated number of required inspections. For projects not fitting into these categories, and projects requiring more than the typical number of inspections, the inspection fee shall be used to determine overall fees based on the number of required inspections.

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Board of Commissioners

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Resolution #RN22-01

August 23, 2022

RESOLUTION

WHEREAS, Article 41 of the Annotated Code of Maryland empowers the County to provide for an Enhanced 911 Emergency Telephone System; and,

WHEREAS, the Board of County Commissioners of Garrett County has formally adopted the Garrett County Address Ordinance as the initial step to enhance the 911 system; and,

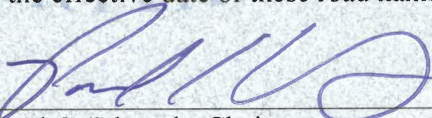
WHEREAS, the Ordinance requires the establishment of the Garrett County Road Name Index that shall include the names of all streets and/or roads within the County; and,

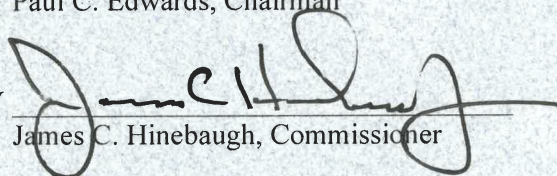
WHEREAS, the Board of County Commissioners have duly adopted said Garrett County Road Name Index; and,

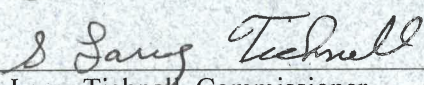
NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Garrett County does hereby adopt the following changes to road names within the County to be included on the Garrett County Road Name Index:

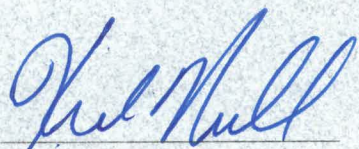
<u>Tax Map</u>	<u>Former Name</u>	<u>Road Name</u>
77	N/A	Independence Lane

Duly adopted by unanimous vote of the Board of County Commissioners of Garrett County, Maryland this 23rd day of August 2022; and it is further resolved the effective date of these road names shall be August 23rd, 2022.

BY 
Paul C. Edwards, Chairman

BY 
James C. Hinebaugh, Commissioner

BY 
S. Larry Tichnell, Commissioner

Attest: 
Kevin G. Null
County Administrator