

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
November 21, 2017

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

The Administrative Session was opened at 3:00 P.M.

1. Garrett County Planning Commission – Appointments. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed/reappointed the following individuals to the Garrett County Planning Commission:

Jeff Conner, Full Member - Reappointment
Bruce Swift, 1st Alternate Member - Reappointment
Shelley Argabrite, 2nd Alternate Member - Appointment

An official letter will be sent to each individual under the signature of Chairman Edwards outlining the terms of appointment.

2. Town of Oakland Council Member, Sherwin Teagarden, discussed the Town of Oakland's plan to construct a walking pathway from Garrett Regional Medical Center to the Garrett County Health Center along Memorial Drive due to safety concerns with an increase in foot traffic along the road. In order to apply for funding, the Town Council will need to determine the projected cost. The Town requested assistance from the County for help in funding a study or in-kind services.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards authorized the County Engineer to develop a preliminary cost estimate for the proposed project.

3. Scott Weeks, Director, Department of Financial Services, presented Fiscal Year 2017 Fund Balance assignments to the Board for approval. The approval of these assignments also gave Mr. Weeks the authority to carryover funds from Fiscal Year 2017 to Fiscal Year 2018 and amend the Fiscal Year 2018 Budget.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the budget amendment.

4. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 3:55 P.M.

CALL TO ORDER OF PUBLIC SESSION at 4:03 PM

PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Pastor Jeff Kroll.

PUBLIC SESSION

1. Mr. Null indicated there was one addition to the Public Meeting Agenda; request for authorization to submit a funding request to the Maryland Economic Development Corporation to develop and construct a spec/shell building in the McHenry Business Park.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for November 21, 2017 with the addition.

2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of November 7, 2017.
3. The Board of County Commissioners recognized Gloria Burns, Executive Coordinator, Garrett County Sheriff's Department upon her retirement after 20 years of service.
4. The Garrett County Purchasing Department presented the following recommendation of a Bid Award to the Board of County Commissioners.

Bid # 17-1026 Frederick A. Thayer III Courthouse Security Door Replacement. Two (2) bids were received: AEI Builders, \$17,650 and Allegheny Restoration & Builders, \$50,928. The Purchasing Department recommended awarding the Bid to the apparent low bidder - AEI Builders, LLC. The project is funded through the Administrative Office of Court.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Bid Award as recommended.

5. Judy Carbone, President, Garrett County Commission for Women provided a Board overview of the 2017 activities.
6. Request for Funding - Maryland Economic Development Corporation. Authorization to make application to receive funding from the Maryland Department of Commerce's Maryland Economic Development Assistance Authority and Fund for the purpose of financing the cost of acquiring land and developing, constructing, and equipping a flexible usage light manufacturing facility of an approximately size of 20,000 square feet.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, authorized the request for funding.
7. Public Commentary: Status of the search for Economic Development Director. The Board recently interviewed two candidates and is in the vetting process with possibility of making an offer soon. If so, the Board will make an announcement at its next meeting.

8. The Board of Garrett County Commissioners next scheduled Public Meeting will be Monday, December 4, 2017 at 4:00 PM at the Garrett County Courthouse.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:35 P.M.

Attest:

Kevin G. Null,
County Administrator

By Order of the Board,

Paul C. Edwards, Chairman
Board of County Commissioners