

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**February 17, 2011**

**IN ATTENDANCE**

*Chairman Gregan T. Crawford*  
*Commissioner Robert G. Gatto*  
*Commissioner James M. Raley*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt noted that there were no additions or deletions to the agenda for February 17, 2011 Public Meeting. Mr. Pagenhardt also noted several matters to be discussed during the administrative sessions on this date.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes for January 20, 2011.
3. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
4. The Board of County Commissioners publicly recognized former County Commissioner Hubert A. Friend who passed served as Garrett County Commissioners from 1966 – 1970. Mr. Friend passed away January 22, 2011 at the age of 105.
5. Garrett Trails Committee briefed the Board of County Commissioners on a planned comprehensive trail network in Garrett County and the economic impact of major improvements was discussed on this date. The Committee is seeking cooperation and a commitment on moving forward with all projects and \$100,000 per year for 5 years from the hotel rental tax collected.
6. Sheriff Robert Corley briefed the Board of County Commissioners on the following departmental matters:
  - a) Update on consolidation of emergency and police dispatching services
  - b) Status of safety renovations and upgrades in the Detention Center
  - c) Update on escaped inmate and other related arrests
  - d) Other subjects of interest
7. The Board of County Commissioners was provided with an update on the Hoyes Stream Restoration Project. The Project, which has an objective of stabilizing an eroding stream to Hoyes Run, has been advertised for construction and construction is planned for the spring of

2011 and completion in the fall of 2011. The Board of County Commissioners has agreed to sponsor the restoration project which was awarded a Federal Transportation Enhancement Program (TEP) in the amount of \$113,479. The Board was also asked to execute Amendment 1 to Owner – Engineer Agreement that would modify the time(s) for rendering engineering services for Canaan Valley Institute. (Chairman Crawford executed the Agreement after his review).

8. Public Commentary. Debbie Ward and Dona Alvarez, representing Garrett County Citizens for Smart Growth addressed the Board of County Commissioners on the Oakland Bypass Project. It was requested that the Board of County Commissioners officially delete this project from the County's priority list for funding under the Maryland Department of Transportation - State Highway Administration Capital Transportation Plan. The Board will take this appeal under advisement.
9. Community members of the Town of Kitzmiller School Closing Advisory Committee were in attendance to voice their opinion on the proposed closing of Kitzmiller Elementary School. The Board of Education is considering the closure of Kitzmiller Elementary School and Bloomington Elementary School due to declining student enrollment and pending funding deficits. Mayor James Browning addressed the Board on this matter, which will be presented to the Elected Board of Education on March 8, 2011, and included the background and history of the proposal of school closures. Chairman Crawford expressed the appreciation of the Board of County Commissioners to all the residents and interested persons who attended this session.
10. James Murray, Managing Partner/Audit Principal and Daniel Porter, Audit Manager with Rodeheaver & Associates presented a financial outline of Fiscal Year 2010 Audit and Statement of Financial Condition to the Board of County Commissioners. Staff with the Department of Financial Services and the Department of Public Utilities was also in attendance for this session.

#### **ADMINISTRATIVE SESSION**

1. Prior to this official session of the Board of County Commissioners, the following personnel action was recommended by Mr. Pagenhardt and approved by the Board. This action is hereby reflected in these public meeting minutes. The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved the appointment of David Baker to the position of Administrative Coordinator with the Department of General Services – Division of Solid Waste and Recycling. An official letter of appointment was presented to Mr. Baker by Mr. Pagenhardt outlining terms and conditions of employment.
2. The Board of County Commissioners and a number of County staff traveled to Terra Alta, West Virginia to visit a Chief Oil and Gas natural gas extraction site located on the Elmer Grimm, Jr. property. Public relations staff with Chief Oil and Gas and management with the Drilling Company conducted the tour that allowed those in attendance to witness the drilling operation/process.
3. Wendy Yoder, Director, Department of Financial Services; James Hinebaugh, Director, Department of Economic Development; and Mr. Pagenhardt briefed the Board of County

Commissioners on operational and financial matters related to Adventure Sports Center International (ASCI). These individuals attended a session with ASCI on February 16, 2011.

4. The Board of County Commissioners met with Deep Creek Development Partner Karen Myers who presented a briefing of Wisp Resort and Wisp Mountain Development Plans to include road maintenance/snow removal. In attendance for this session was Ms. Yoder; Mr. Hinebaugh; John Nelson, Director, Department of Planning and Land Development; and Jay Moyer, General Superintendent, County Roads Department.
5. The Board of County Commissioners reviewed potential names for appointment to the Garrett County Planning Commission. Mr. Nelson was in attendance for this session. The Board will continue to take this matter under advisement.
6. Mr. Hinebaugh and other Department of Economic Development staff briefed the Board of County Commissioners on a number of projects underway and planned. Project funding sources, budgeted and potential, was reviewed.

Budgeted Projects:

- a) Exhibit Hall/Trade Center
- b) Career & Technology Training Center (Phase 2)
- c) Central Garrett Industrial Park Sign
- d) Puzzley Wells
- e) Keyser's Ridge Water Tank
- f) McHenry Business Park (access road)
- g) Glendale Road/Route 219 Intersection
- h) Garrett County Fairgrounds Entrance /Parking
- i) Cherry Glad Access Road (Phase 1)
- j) Cherry Glade Access Road (Phase 2)
- k) Deep Creek Lake Economic Impact Analysis

Potential/Unbudgeted Projects:

- a) Northern Garrett Industrial Park (Expansion)
- b) Meadow Mountain Trail
- c) McHenry Business Park Off Site Electric
- d) Broadband Feasibility/Preliminary Design
- e) Visitor's Center/Wisp Trail
- f) GCC Tech, LLC Facility
- g) Northern Garrett Industrial Park Sign
- h) Deep Creek Lake Public Access

Other Potential Projects:

- a) Purchase of MEDCo Shell Building
  - b) Purchase/Demolition of Ricky Thomas Building
7. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved an appropriation of \$500 to the Grantsville Lions Club for the 34<sup>th</sup> Annual Grantsville Days. The

Board also agreed to a policy that if a specific request for funding is approved, all other requests for special promotion funds will equal to a funding limit of \$500.

8. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved an application for exemption of real property tax requested by the Accident Community Housing Corporation.
9. Mr. Pagenhardt reviewed a number of administrative correspondence and other matters with the Board of County Commissioners.

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Gregan T. Crawford, Chairman  
Board of County Commissioners

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Date