

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
October 28, 2008

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for October 28, 2008. Mr. Pagenhardt noted several matters to be discussed during administrative session on this date.
2. Minutes of the Public Meeting of October 21, 2008 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners executed a Resolution designating the month of October 2008 as "Physical Therapy Month in Garrett County".
4. John Nelson, Director, Department of Planning and Land Development updated the Board of County Commissioners on the following issues:
 - a) Meeting scheduled on November 17, 2008 by the Greater Cumberland Committee to address a long term water resources study for Garrett, Allegany, and Mineral (WV) counties. The Department will represent Garrett County. Funding for this purpose is being explored at this time.
 - b) The Garrett County Government Comprehensive Plan is on the County webpage and printed copies are also available.
 - c) Update on a number of zoning issues to include a height variance Point View Condominium and Hotel.
 - d) AgLand Preservation update to include a Draft Ordinance to Establish Agricultural Land Preservation Districts in Garrett County. The Board was asked to review and provide comments to the draft ordinance that was also

forwarded to the County Attorney for a review for legal sufficiency and comments. Official adoption will require a public hearing and commentary period.

- e) The State AgLand Advisory Board will be visiting Pennsylvania and Garrett County to view natural gas drilling and storage locations/sites.
 - f) Review of Draft Ordinance -Adoption of the National Electrical Code and the Establishment of Electrical Permits and Inspections. The Board was asked to review and provide comments to the draft ordinance that was also forwarded to the County Attorney for a review for legal sufficiency and comments. Official adoption will require a public hearing and commentary period.
 - g) Update of building permits activity year to date.
 - h) Other issues pending and planned issues.
5. Duane Yoder, President, Garrett County Community Action Committee, Inc. presented the Board of County Commissioners with a presentation on National Housing and Economic Recovery Act. A program summary on this national conservancy initiative that will make available funding to local jurisdictions for the purpose of identifying target communities with above average foreclosure and subprime lending rates. A recommended approach for Garrett County was presented for discussion and could be used as justification for funding assistance. The Board agreed to proceed.
6. The Purchasing Department presented recommendations of bid award to the Board of County Commissioners for:
- a) Recommendation of Award – Request for Proposals – Architectural/Engineering Services – Garrett County Career Technology Training Center (RFP #08-0909). The Board, on a motion by Commissioner Gregg to approve a recommendation of award to Hayes Large Architects, LLP for \$180,480. The motion did not receive a second. Chairman Glotfelty entered a motion to award to the bid to Crabtree, Rohrbaugh & Associates for \$152,587. The motion did not receive a second. Final bid award will be tabled until further discussion.
 - b) Recommendation of bid award for Contractual Snow Removal Services (bid #08-0925SR). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to a number of vendors for multiple County locations. These locations and applicable rates are on file with the Purchasing Department.
7. Public Commentary. None on this date.

8. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Mr. Pagenhardt presented a recommendation of appointment for Travis Adams to the position of Project Engineer with the Department of Public Utilities. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved this recommendation. Mr. Pagenhardt will finalize all terms and conditions of employment with Mr. Adams to be included in an official letter of appointment.
3. The Board of County Commissioners met with Jerome Moyer, General Superintendent, County Roads Department; Gary Mullich, Director, Department of General Services; John Nelson, Director, Department of Planning and Land Development; James Hinebaugh, Director, Department of Economic Development; Wendy Yoder, Director, Department of Financial Services; and Dwight Emory, County Engineer, County Roads Department to discuss final plans for Wisp Adventure Road.
4. All in attendance for the session under #3 of these Administrative Session Minutes to discuss the Bayard Corona Bridge and possible legal condemnation proceedings on certain properties. The Board agreed to continue.
5. Mr. Nelson, Mr. Mullich, Ms. Yoder, and Mr. Hinebaugh met with the Board of County Commissioners to review issues related to natural gas drilling and storage. State Department of Assessments and Taxation personnel were also in attendance.
6. Ms. Yoder and Cheryl Uphold, Supervisor, Department of Financial Services Tax Office presented a list of 2008-2009 eligible Garrett County property tax credit accounts. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved all credits as presented.
7. In furtherance of #6 (a) under the Public Meeting Minutes for this date the Board of County Commissioners discussed how to finalize a decision for Recommendation of Award – Request for Proposals – Architectural/Engineering Services – Garrett County Career Technology Training Center (RFP #08-0909). The Board unanimously stated their opinions that they did not want to see the project

discontinue. Based on deliberation and review, Commissioner Gregg seconded the earlier motion by Chairman Glotfelty, which was made unanimous by Commissioner Holliday, to award the bid to Crabtree, Rohrbaugh & Associates for \$152,587.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date