

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**FEBRUARY 17, 2004**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting of February 17, 2004.
2. Minutes of the Public Meeting of February 10, 2004, Executive Session for February 10, 2004, and Administrative Session of February 12, 2004 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners issued a proclamation designating February 2004 as "Children's Dental Health Month". A number of Garrett County Health Department staff and local dental professionals were in attendance.
4. County Health Officer Rodney Glotfelty briefed the Board of County Commissioners on the following issues:
  - ⇒ Smoking cessation programs status and support for legislative by the Maryland General Assembly for the placement of tobacco products.
  - ⇒ Other 2004 Maryland House and Senate bills pertaining to public health matters.
  - ⇒ April is "Public Health Month". Media campaign will be undertaken to promote a number of public health and awareness initiatives.
  - ⇒ Budgetary discussion on State of Maryland and County Government funding for Fiscal Year 2005.
5. The Board of County Commissioners conducted a Public Hearing on proposed and recommended amendments to the Garrett County Water and Sewer Master Plan. There were no public commentary and Plan amendments, as listed below, were approved by the execution of a Resolution on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday.

- ⇒ Page 3-14 Casselman River Drainage Basin – Town of Grantsville Water Service Area
- ⇒ Page 3-35 Town of Oakland Annexation of Properties in Memorial Drive Area
- ⇒ Page 4-3 Bear Creek Drainage Basin – Town of Accident Sanitary Sewer Collection and Treatment System

6. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address legal issues pertaining to the Department of Public Utilities with County Attorney Gorman Getty. The same motion moved back into Public Session.
7. Carol Riley, Secretary to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
8. The Procurement Office conducted bid openings for Grantsville Roads Department Aboveground Storage Tank (bid #04-0217) and McHenry Area Test Well Drilling Project (bid #04-0217WD). Both bids will be reviewed and a recommendation of award will be presented to the Board of County Commissioners in a timely manner.
9. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for February 10, 2004 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners moved into Executive Session on that date to address economic development matters with Jim Hinebaugh, Director, Department of Economic Development. The same motion moved back into Public Session.

Mr. Hinebaugh briefed the Board on the following:

- ⇒ Final 2003 unemployment percentages and his opinion of projections for 2004
- ⇒ Meeting in closed session with senior staff of Governor Ehrlich pertaining to the Adventure Sports Center Institute and the Community Athletic Recreation Center. A follow-up meeting will be scheduled with the Governor.
- ⇒ Cost estimates for the access road off of Hoyes Run Road to Marsh Hill Mountain. The funding and construction timeline was reviewed.
- ⇒ Plans by Garrett Container Systems to expand operations at the Central Garrett Industrial Park.
- ⇒ Notification that the State of Maryland will allow a carryover of discretionary funds directed to the construction of the ClosetMaid Facility planned to be constructed at the Northern Garrett Industrial Park into Fiscal Year 2005.
- ⇒ Discussion on property purchase and transfer for the Keyser's Ridge Industrial Park. Funding for this development was also addressed.
- ⇒ Funding and building estimates for the Exhibit/Trade Center was discussed with Mr. Hinebaugh indicating that he would be requesting an additional \$500,000 in Fiscal

Year 2005 that would allow for an additional 10,000 square feet. A proposed site development cost estimate was also reviewed.

**ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Chairman Gregg and Mr. Pagenhardt executed an Agreement of Sale between Stephen and Ann Sherrard (“seller”) and the Board of County Commissioners (“Buyer”) for the purpose of agreeing to subordinate its mortgage to the Rural Legacy Program Conservation Easement.
3. Chairman Gregg and Mr. Pagenhardt executed an Amendment to the Maryland Community Development Block Grant Program Project Number MD-98-ED-70 Simon Pearce. This amendment will extend and grant additional time provisions for the agreed to number of created jobs.
4. Mr. Pagenhardt and Department of Financial Services staff presented the Board of County Commissioners with a recommended/revised reimbursable travel expense policy. The Board amended several provisions and sections of this administrative policy, which will become effective on March 1, 2004.
5. Robert and Kevin Lohr, principals with Lohr Distributors, Inc. met with the Board of County Commissioners to discuss the Garrett County beer tax, Sunday sales, and public transportation between the Oakland area and Deep Creek Lake. The Board will take each issue of discussion under advisement and respond accordingly.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date