

**BOARD OF GARRETT COUNTY COMMISSIONERS  
PUBLIC MEETING  
JUNE 11, 2002**

**IN ATTENDANCE**

Chairman Ernest J. Gregg, Jr.  
Commissioner Wendell R. Beitzel  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were five (5) additions and no deletions to the agenda for June 11, 2002. Mr. Pagenhardt would be presenting two (2) recommendations for employment to the Board of County Commissioners and a recommendation of three (3) bid awards will be presented for Detention Center consulting services, Garrett County Law Enforcement Officers Pension System trustee services, and air conditioning/fire suppression system.
2. Minutes of the Public Meeting of June 4, 2002 and Administrative Session of June 6, 2002 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners, in furtherance of a review of Program Open Space Project requests for Fiscal Year 2003 presented during the public meeting of June 4, 2002, took the following action of approval. A motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved the allocation \$37,768 to the Casselman Valley Soccer Association. Total funds available from the State of Maryland for Fiscal Year 2003 was \$97,485 with \$59,717 committed to projects withdrawn from Fiscal Year 2002 due to an interpretation of development/acquisition funds.
4. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded by Commissioner Holliday, and made unanimous by Commissioner Beitzel, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address personnel and employee benefit issues related to employee health care. The same motion moved back to public session.
5. The Board of County Commissioners attended a groundbreaking ceremony for a 30,000 square foot spec/shell building to be constructed at the Southern Garrett Business and Technology Park. Funding for this facility will be provided by the One Maryland Smart Growth Infrastructure Fund. The Maryland Economic Development Corporation will own the building with the Garrett County Department of Economic Development responsible to market the facility and locate tenants and/or prospective businesses.
6. The Board of County Commissioners reviewed a proposed Amended Consent Order from the Maryland Department of the Environment (MDE) and the Garrett County

Department of Solid Waste and Recycling. The Board agreed to not execute the agreement at this time and to proceed with the construction of a wetlands system at the Roundglade Landfill.

7. The Procurement Office conducted bid openings for the following:

- ∇ Computers (bid #02-06011)
- ∇ Construction of Landfill Wetland Treatment System (bid #02-0528W)
- ∇ Examination/Food Handling Gloves (bid with WMRCPC)
- ∇ Sale of Surplus County Property – Pump Station Components (a) (bid #02-0611P)
- ∇ Demolition and Disposal of Fire Flow Protection Pump Station (b) (bid #02-0611D)

All bids, with the exception (a) and (b) were referred to the Procurement Office for a review and recommendation of award as soon as feasible. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, approved a bid award for (a) and (b) to J.A. Goldizen. Specifics of this bid and bid award are on file with the Procurement Office.

8. The Procurement Office presented recommendations of bid award for the following:

- ∇ Web Design Services (rfp #02-0425). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to award to Shoupdesign.com.
- ∇ Site-work Lions Club Park (bid #02-0521S). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to award to Lynford Maust.
- ∇ Crushed stone (bid #02-0507S). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to award to Maryland Minerals.
- ∇ Filters (bid #02-0514F). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to award to Southern Auto Supply.
- ∇ Consulting Services for Detention Center (rfp #02-0516). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to award to Carter Goble Associates, Inc.
- ∇ Investment Service for Law Enforcement Officers Pension System (rfp # 02-0516I). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to award to First United Bank & Trust.
- ∇ Air Conditioning & Fire Suppression System (bid #02-0507). Motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, to reject all bids

(Note: Commissioner Beitzel was absent during this session)

9. The executive session scheduled for the discussion of personnel issues was postponed by Mr. Pagenhardt. Topics to be addressed will be rescheduled at a later date.

#### **ADMINISTRATIVE SESSION**

1. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved a write-off of personal property taxes as presented by Patty Glover, Supervisor of Tax Collection. A listing of these uncollectable taxes is on file with the Department of Financial Services – Tax Collection Office.
2. The Board of County Commissioners, on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Edwin Friend to the position of laborer with the Garrett County Roads

Department. Fred Polce, General Superintendent of the Garrett County Roads Department had recommended this appointment with approval from Mr. Pagenhardt.

3. The Board of County Commissioners, on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Chad E. Fike to the position Building Codes Inspector with the Department of Planning and Zoning. John Nelson, Director of Planning and Zoning, and senior staff personnel with the Department had recommended this appointment with approval from Mr. Pagenhardt.
4. Chairman Gregg, on behalf of the Board of County Commissioners, executed all documents related to the State of Maryland Department of Transportation Operating Assistance Grant. This grant had been approved by Gorman Getty, County Attorney for legal sufficiency prior to this action.
5. The remainder of the day was spent in administrative session.

**ADJOURNMENT**

**Attest:**

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**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Jr., Chairman  
Board of County Commissioners

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Date

